

meeting minutes

BRAY PROJECT NUMBER | 3562

Client Name	Davenport Community School District
Project Name	Davenport CSD Master Planning
Project Location	Davenport, IA
Meeting Date	January 11, 2022
Meeting Location	Monroe Elementary School - Library

Reported By: Bray Architects

Purpose of Meeting: Introduce the preliminary capacity study, grade configuration scenarios and present educational spaces that enhance teaching and learning.

Overall Summary: District administration and 38 committee members along with the Bray team gathered at Monroe Elementary School.

- TJ Schneckloth and Matt made quick opening welcome statement
- Matt started right in and introduced Bruce Potts, member of the Davenport School Board.

Meeting Minutes

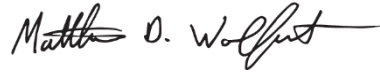
Item	Description
1.0	Call to Order
1.1	<ul style="list-style-type: none"> • TJ Schneckloth and Matt made quick opening welcome statement • Matt started right in and introduced Bruce Potts, member of the Davenport School Board
2.0	Welcome from Bruce Potts – Davenport School Board member
2.1	<ul style="list-style-type: none"> • Bruce welcomed the committee and thanked them for their participation • Gave brief overview of his qualifications as an educator in the district for over 42 years • Reinforced the committee's purpose of creating the new direction for the board to consider as it relates to the district facilities • Referenced this as a covenant between the school board and facilities committee. Promised it wouldn't be broken.

	<ul style="list-style-type: none"> • Will not take action on anything without direction from the committee • Mentioned this is a monumental process and effort for the district. Appreciate of the committee's contribution and commitment
3.0	Presentation / Discussion – Draft Capacity Study
3.1	<ul style="list-style-type: none"> • Matt reviewed all slides with the committee • Announced Breakout sessions for 5-10 minutes • Committee member asked about sq ft per student. John responded by explaining about occupancy code or planning factor for different ages and learning. Early learning compared to JH and HS. • Committee member asked about early learning space capacity. • Asked why is Mid City not in here? Matt explained that their programming is specialized. So, program or instruction dictates the space • Explained how they should think about capacity and how it relates to building configuration. • Asked about advantages / disadvantages with these different configs – administration is gathering this information
4.0	Presentation / Discussion – Grade Configuration Scenarios
4.1	<ul style="list-style-type: none"> • Matt introduced this section along with a brief description of each scenario • Emphasized that there are no names on any schools on purpose and there are no preconceived ideas of how the district should be configured. • Matt briefly introduced each scenario then broke into small groups to discuss. • Matt asked group to start think and process the differences of the scenarios, write down their thoughts about why they think some are better than others. Asked to please bring their thoughts to upcoming meetings. • Committee member asked about K3 and 4-6 options. Scenario 5a addresses this option.
5.0	Presentation / Discussion – Spaces that Enhance Teaching and Learning
5.1	<ul style="list-style-type: none"> • Matt challenged the group to keep an open mind when thinking about these scenarios and educational spaces. Everything is possible right now. • Examples of classroom spaces that are more unconventional were presented. • Story shared of major investment at a high school and attendance increased! • Environment of the change in Library space and programming was shared. Library just as relevant today but may look a bit different. • More Bray projects of teaching and learning spaces shown. Great examples!
6.0	Tour of Monroe Elementary
6.1	<ul style="list-style-type: none"> • Started at 7:40p

The above information is the interpretation of the meeting activities and comments; and should be reviewed by all attendees. Please comment on any discrepancies and inform the writer as soon as possible of any changes required.

Date issued: Friday | January 14, 2022

Bray Associates Architects, Inc.

A handwritten signature in black ink that reads "Matthew D. Wolfert". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Matthew D. Wolfert, AIA, NCARB, LEED® AP
President | Architect