

meeting minutes

BRAY PROJECT NUMBER | 3562

Client Name	Davenport Community School District
Project Name	Davenport CSD Master Planning
Project Location	Davenport, IA
Meeting Date	November 30, 2021
Meeting Location	Truman Elementary School - Cafeteria

Reported By: Bray Architects

Purpose of Meeting: Davenport Facilities Mater Planning Committee Meeting Kick off!

Overall Summary: District administration and approximately 40 committee members along with the Bray team gathered at Truman Elementary School. TJ Schneckloth made opening remarks:

- Need a design for DCSD for the next 30 years
- Theme is “Facilities Matter” to education
 - What they look like matters
- Explained a bit of the interview process for consultants the district considered
- Mentioned the excellent demographer Bray brought to the table
- This planning effort is “legacy” work for the successful future of the district

Facilities master planning information binder was provided for all attendees. Matt Wolfert led the meeting, explained the process, expectations and the “charge” of this committee.

- Organizational/ laying the groundwork
- Talked about structure of meetings
- Name badges will be process for how we track attendance

Meeting Minutes

Item	Description
1.0	Review Meeting Norms
1.1	<ul style="list-style-type: none"> • Matt asked to please spend time on the norms • Commit to attending

	<ul style="list-style-type: none"> • Please ask questions and make everyone feel welcome
2.0	FMPC Member Introductions
2.1	<ul style="list-style-type: none"> • Everyone introduced themselves • Matt mentioned how the process will work to take the emotion out of the decisions
3.0	Review Charge, Expectations, and schedule
3.1	<ul style="list-style-type: none"> • Matt asked that committee review the "charge" • Focus on the two questions stated in the binder <ul style="list-style-type: none"> ○ Best grade configuration, experience for students ○ Best path forward to right size the buildings to accommodate projected enrollment • Demographer will get us information to help determine the right educational structure and size • No specifics about the buildings. Asked to think about from 30,000 foot level • Matt reiterated to please review the "charge" of this committee • Schedule of meetings reviewed. It is included in the binder • Committee member asked if data will be brought so they can have the correct conversations about facilities. Matt said the administration team is meeting tomorrow morning related to this
4.0	Review History of Past Studies
4.1	<ul style="list-style-type: none"> • Matt mentioned the facilities study is available from 2015 if anyone wants to see it • Last major master plan that lead to repurposed JB Young
5.0	Review Enrollment History
5.1	<p>Matt introduced the enrollment history</p> <ul style="list-style-type: none"> • Information and graph of enrollment history included in the binder for reference • Discussions about the enrollment history ensued • +/- 10,000 student reduction over 45 years • Sets the table for real discussions about trend of students and how it may help guide decisions • Mentioned that open enrollment is a new challenge and may impact enrollment trends moving forward • Most communities/school districts are experiencing the same enrollment declines as Davenport • Someone asked if Bettendorf, Pleasant Valley, North Scott, etc. have the same issues? Matt answered "No, different demographic with those districts" • Projections moving forward will be at the center of discussions

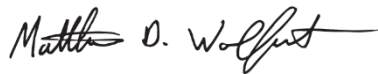
<p>5.2</p>	<p>Moved into small table discussions and asked to discuss if anything surprised anyone up to this point?</p> <ul style="list-style-type: none"> • Attendee - Since 1995-1996. Lost 3000 people. But things feel larger and less control • School capacity will be brought to future meetings • Attendee - What are we thinking about neighborhood schools? How many miles for kids to school? We still have kids in neighborhoods they can't walk too • Matt - What is the definition of neighborhood? Everyone has a different definition. But will be addressing and will be a factor. Doesn't make sense to move a school away from where students live • Attendee – was part of the JB Young closure and didn't feel a part of it. Wonder how much weight this group really have • Matt – our roll is not what buildings will be closed. Explained there is NO preconceived notion • Josh – mentioned he too is new to the district also and is looking at this with NO preconceived notion • Matt – talked about the Board of Education's part in this process and the political will they may need to muster to close a school(s) • Another variable is that there will be a community survey conducted by School Perceptions mailed to each household. Matt explained more about the survey and how it is a critical tool as it will provide statistically valid data • Matt explained percentage breakdown of non-parent, non-staff (+/-75%). Educated committee on the percentage breakdown of voters in the community • Demographer process explained. Engaged with the municipalities and projection work • Attendee – asked if students who live in Davenport boundaries but go to Bettendorf or other districts will be considered in the demographics. Matt demographer will not address established school district boundaries such as this • Matt- Rental versus owner-occupied properties will be addressed by demographer
<p>5.3</p>	<p>Information was requested</p> <ul style="list-style-type: none"> • Need to deliver historical enrollment in neighboring districts • What caused spikes in enrollment as indicated on the historical graph? • When were buildings closed? • Would like to know when buildings were added onto?
<p>6.0</p>	<p>Presentation I Current School Buildings + Sites</p>
<p>6.1</p>	<ul style="list-style-type: none"> • Section 5 district owned property discussion • Demographer is breaking the entire map into smaller areas. • Attendee - Scope and charge for this group. Are we supposed to base decision on the demographer info? Should we bring ideas to the board?

	<ul style="list-style-type: none"> Attendee – Is Bray going to present case studies from other districts? Matt said we will describe similar district scenario’s and how they solved their specific facility issues Matt - educational capacities are being worked on now. This is not about how many kids we can cram into a space, but about how the educational space accommodates today’s teaching and learning Committee member asked about educational capacities from neighboring districts and Matt replied that we are not studying them Current “tracks” meaning? Same as “sections”. This is a key driver for elementary but not as critical for junior high and high schools
6.2	(4 yr. old preschool not kindergarten – typo in blue section.) Need to change on our Davenport Schools Existing Conditions. Kindergarten at all elementary schools
7.0	Tour Truman Elementary School
7.1	Members were given a guided tour by the principal to experience a recently renovated building.

The above information is the interpretation of the meeting activities and comments; and should be reviewed by all attendees. Please comment on any discrepancies and inform the writer as soon as possible of any changes required.

Date issued: Thursday | December 2, 2021

Bray Associates Architects, Inc.



Matthew D. Wolfert, AIA, NCARB, LEED® AP
 President | Architect