

Employee Benefits
Insurance & Wellness
Information Newsletter
2019-2020 Volume 3



Employee Benefits
Meet your Reps...

Sue Herzmann - Benefits Facilitator
Phone 563-336-7503



Laura Brookhart - HR Generalist &
Employee Benefits Specialist
Phone 563-336-7502



Wendy Berg - HR Generalist &
Wellness Program Coordinator
Phone 563-336-7501



ALLERGIES... Did you know, tens of millions of people suffer from allergies because their immune systems are overly sensitive to pollen, dust mites, foods or other substances called allergens. The good news is that a combination of awareness, prevention and treatment can help you enjoy life more fully. Not sure if it's allergies? Don't delay seeking advise from your healthcare provider.

Important upcoming events...

- **Open Enrollment** reminder for the **medical insurance only**. Stop in to HR from 2/10-3/10. See Sue's email from January 27th for details.
- **Premium Holidays** have been slated for the months of February and March. If you pay for insurance by check, please do not send in for these months; resume again April 1st. Payroll deductions will again pick up at that time.
- **ACA** (Affordable Care Act) reporting is being worked on now. The IRS has provided an extension for the 1095C to be distributed to employees by **March 2, 2020**.

The **DCSD Wellness Program** is going strong and there are already 644 employees who are at a point where they will earn an incentive anywhere between \$200 and \$500 on their June 1st or 1st June paycheck.

REMINDER: The Health Survey is the only thing that is required to be completed in order to earn an incentive when that level is reached.

REMINDER

Insurance ID Cards.

If you have **Medical Insurance** you should be carrying the UMR medical card **and** the Medtrak Rx Card.

If you have **Dental Insurance** you should be carrying the Delta Dental Card.

If you need cards, please contact a Rep.

There are no cards for vision insurance thru VSP.



Human Resources & Equity Information Newsletter 2019-2020 Volume 3



Dr. Erica Goldstone, Director HR & Equity

Administrators, teachers, licensed employees, non-bargaining, TAW, Guest Teachers; (563) 336-7487

Jabari Woods, Associate Director HR & Equity

Equity complaints & investigations involving staff, EEOC/OCR, recruitment; (563) 336-7496

Jaime Kroeger, HR Contract Specialist

All classified groups (Custodians, FNS, Maintenance, Non-bargaining, Paras, Secretaries, Security, TAWS) & classified substitutes, work comp injuries/claims; (563) 336-7493

Equity Investigators:

Jeanne Wolf (563) 336-7403

Sheri Womack (563) 336-7402



Office Manager: Dawn Saul; Employee Verifications, District ID Badges; (563) 336-7490

HR Generalists:

Julie Ditch: Custodians/Security/Warehouse, Maintenance, Non-bargaining, Secretaries, DCSD website directory; (563) 336-7488

Nicole Stroupe: Teachers, Paras, (563) 336-7489

Shelli Godke: Guest Teachers, Teachers, Paras, background checks; (563) 336-7491

Pam Savala: Teachers, Paras, OCR reporting (2019 only), Spring BEDS; (563) 336-7494

Lynn Tibbetts: Administrators, Coaches, FNS, TAWs, Teachers, Paras, short term agreements, Fall BEDS, employee flu clinics; (563) 336-7495

Employee Address Changes

A reminder, if your address changes throughout the year, please make sure to update your records by going to Employee Online. Employee Online can be accessed by going to the District's website www.davenportschools.org then click on "Departments", "Human Resources & Employee Benefits" then "Employee Online". You will need your employee ID number and password to login into Employee Online. If you have difficult logging on to Employee Online, contact: Dana Houser 336-7527 housed@mail.davenport.k12.ia.us OR Barry Dolan 336-7526 dolanb@mail.davenport.k12.ia.us

Looking for your Building HR Rep?

Teacher and Para HR Building Reps

Shelli Godke: Blue Grass, Truman, Walcott, and North;

Pam Savala: Buchanan, Eisenhower, Garfield, Madison, Monroe, Washington, Sudlow, Williams, Central, and Keystone

Nicole Stroupe: Adams, Buffalo, Fillmore, Harrison, Hayes, Jefferson, McKinley, Wilson, Wood, and West

Lynn Tibbetts: Children Villages, Jackson, Creative Arts, Smart, Mid City and ASC

H.R. Office Hours: 8 a.m. to 4:30 p.m.
Monday through Friday

Licenses and/or Certificates: reminder, it's the employee's responsibility to maintain and keep your licenses and/or certificates up to date. Renewed/updated copies need to be sent to your building H.R. Rep.

Have a happy Valentine's Day!

