

AUDITORIUM USAGE FEES

Auditorium	Group B	Group C	Custodial	Sound/light Tech	PA/Microphone Tech	Computer Tech	Security	Event Manager	Police	Other
Elementary	\$25	\$50	\$35	X	X	X	X	X	TBD	TBD
Intermediate	\$50	\$75	\$35	X	X	X	X	X	TBD	TBD
Central High-PAC	\$150	\$200	\$35	\$10/\$35	\$10/\$35	\$10/\$35	\$40	\$35	TBD	TBD
Central High - Kahler	\$75	\$100	\$35	\$10/\$35	\$10/\$35	\$10/\$35	\$40	\$35	TBD	TBD
North High	\$100	\$125	\$35	\$10/\$35	\$10/\$35	\$10/\$35	\$40	\$35	TBD	TBD
West High	\$75	\$100	\$35	\$10/\$35	\$10/\$35	\$10/\$35	\$40	\$35	TBD	TBD

PAC – Performing Arts Center

TBD – To Be Determined

Sound, PA and Computer Tech rates are: Student/Adult

Additional Rate Information

Rates listed are hourly unless otherwise noted

Cancellation – a 30 day notice is required for a reservation cancellation. If notice is not given 30 days in advance, a \$100 cancellation fee will be assessed.

Additional charges may apply

Custodial fees are a minimum of 2 hours

Annual administrative fee of \$25 is charged to all groups using school district facilities.

District reserves the right to adjust fees assessed should extraordinary effort be required to accommodate usage.

Davenport School activities take precedence over any facility use. Regardless of reservation, if an unforeseen school district activity arises, the reservation may be bumped.

Guidelines

1. The Event Manager is required to be on duty whenever theatre facilities and equipment are used (they receive supplemental pay).
2. District props, chairs, costumes, make up or other scenic materials are not available for rent.
3. One tech (either student or director) is required to be at all events. This individual will be responsible for basic lighting, sound, rigging and other needs. Additional personnel needed will be up to the discretion of the tech.
4. When charges require use of district staff, there is to be no direct payment to district staff by renter.
5. The group using the facility is responsible for leaving the space in a clean and neat order.
6. The cost of replacing or repairing any equipment or supplies damaged/lost/removed from the building will be charged to the group that requested the usage.

Updated – May, 2018