

Special Call Board Meeting  
Discussion on Process Used for Superintendent Evaluation  
Monday, July 30, 2012

The Board of the Davenport Community School District in the Counties of Scott and Muscatine, State of Iowa, met for a Board Meeting to discuss the process used for the Superintendent's evaluation on Monday, July 30, 2012 pursuant to law. The meeting was held in the Executive Board Room, Achievement Service Center, 1606 Brady Street Davenport, Iowa, in said District. President Johanson called the meeting to order at 5:30PM. On roll call the following board members were present: Directors: Ralph Johanson, Ken Krumwiede, Rich Clewell, Bill Sherwood, Larry Roberson, Nikki De Fauw and Patt Zamora. Superintendent Art Tate was also present.

President Johanson stated the purpose of the meeting was to discuss the evaluation process for the Superintendent. President Johanson turned the meeting over to Director Krumwiede due to his previous experience with conducting evaluations and his knowledge of the standards.

Director Krumwiede reviewed the packet of information that contained a variety of evaluation materials including: a one page summary of the six standards, a 47-page guide "Superintendent Leadership Performance Review: A Systems' Approach"; superintendent objectives, job description, and contract; and the proposed evaluation tool that board members would complete in preparation for the actual evaluation.

Board members discussed the evaluation process, materials, and the proposed evaluation tool and how these are related to the superintendent's objectives and professional development plan, and the board goal and objectives. The board discussed the suggestion to seek outside input for the superintendent evaluation, the need for more time to complete the evaluation, and the superintendent making a presentation to the board on how he is meeting the standards before board members actually complete the evaluation. There was also a discussion about what the "exceeds" category on the evaluation tool actually means and the need for some type of definition. It was also agreed that a timeline should be established and followed for next year's evaluation process in order to avoid a time crunch.

The board agreed on the following next steps:

- Tuesday, August 7<sup>th</sup> at 6:30pm - Superintendent will make presentation to the board on how he has met the six Iowa Standards for School Leaders (ISSL) in light of superintendent objectives approved by the board on 9/12/11.
- Monday, August 20<sup>th</sup>, at 5:30pm - Superintendent Evaluation. This will be an open meeting.
- There will be a closed session immediately following the superintendent evaluation on 8/20 to discuss personnel matters.

Adjournment: The meeting was adjourned at 6:55 PM.

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Mary Correthers, Recording Secretary