

**DAVENPORT COMMUNITY SCHOOL DISTRICT**  
DAVENPORT SCHOOLS ADMINISTRATION SERVICE CENTER  
JIM HESTER BOARD ROOM  
Administration Service Center  
1606 BRADY STREET  
DAVENPORT, IOWA 52803

**REGULAR BOARD MEETING**  
**MONDAY, NOVEMBER 16, 2009**  
**7:00 PM**

The Board of the Davenport Community School District in the counties of Scott and Muscatine met in open session for their Regular Board Meeting on Monday, November 16, 2009, pursuant to law. The meeting was held in the Jim Hester Board Room, at the Administration Service Center, 1606 Brady Street, Davenport, Iowa, in said District. President Patt Zamora called the meeting to order at 7:05 PM.

The following board members were present: President Patt Zamora: Directors Richard Clewell, Ken Krumwiede, Larry Roberson, Tim Tupper and Ralph Johanson. Director Nikki De Fauw was absent. Other administrators were present for the meeting.

Director Roberson read the Vision Statement: Education that challenges conventional thinking, prepares all students to compete in a global society, and inspires our students, parents, staff, and community to answer the question, "What if?"

**I. COMMUNICATIONS**

- A. November 18-19 IASB Convention & UEN Meetings, Des Moines, IA
- B. November 25-27 Thanksgiving Break for Schools
- C. November 26-27 Administrative Offices Closed
- D. November 30 @ 7:00, Regular Board Meeting
- E. Open Forum for Community Input-No one requested to speak at open forum

**II. CONSENT AGENDA**

To conserve time and focus attention on non-routine matters on the agenda, the Board considered a number of items grouped together as a Consent Agenda, all items to be approved in one motion.

**A. Reading of the Minutes of the Last Regular and Intervening Meetings**

The minutes from the following meetings were presented for approval as follows: October 26, 2009 (Regular Meeting) and November 2, 2009 (Committee of the Whole Meeting)

**B. Personnel: Appointments, Resignations, Retirements, Leaves, Etc.**

APPOINTMENTS: CERTIFICATED

Alili, Nechka Reading Interventionist Monroe Elementary	Degree: B.A. – Step 1 Effective: November 11, 2009 Salary: \$27,600.00 prorated to \$18,051.99 for 121 of 185 days
Conrad, Tammy School Administrator Manager Young Intermediate	Degree: M.S. – Step 9 Effective: December 1, 2009 Salary: \$42,780.00 prorated to \$26,130.49 for 113 of 185 days
Johnson, Jennifer Title 1 Reading Jackson Elementary	Degree: B.A. – Step 1 Effective: November 9, 2009 Salary: \$27,600.00 prorated to \$18,797.84 for 126 of 185 days
Lennox, Amy Reading Interventionist Monroe Elementary	Degree: B.A. – Step 1 Effective: November 10, 2009 Salary: \$27,600.00 prorated to \$18,201.18 for 122 of 185 days

APPOINTMENTS: SUPPLEMENTAL CONTRACTS

Bruce, Jeremy Sophomore Wrestling North High	12% \$3,234.00
Conrad, Tammy School Administrator Manager Young Intermediate	15% \$4,043.00 prorated to \$2,469.51 for 113 of 185 days
Cross, Darryl Boys' Assistant Sophomore Basketball Central High	10% \$2,695.00
Dexter, David Assistant Varsity Baseball (.5) West High	14% \$1,886.50
Hoeksema, Vanessa Assistant Intermediate Intramurals Young Intermediate	5% \$1,348.00
Pitzer, Heidi Boys' Assistant Varsity Swimming North High	10% \$2,695.00
Reyes, Giovanni Assistant Varsity Baseball (.5) West High	14% \$1,886.50
Saladino, Joy Assistant Varsity Softball West High	14% \$3,773.00

Schadt, Brandon	8%
9 <sup>th</sup> Grade Wrestling	\$2,156.00
West High	

APPOINTMENTS: CLASSIFIED

Cox, Carly	Effective: November 9, 2011
Para Educator	Salary: \$8.94/hr
Jackson Elementary	Hours: 6.5 hrs/day

Echols, Gary	Effective: November 9, 2009
Positive Behavior Support Liaison	Salary: \$14.00/hr
Young Intermediate	Hours: 8.0 hrs/day

Henson, Carol	Effective: November 9, 2009
Para Educator	Salary: \$10.30/hr
Children's Village West	Hours: 5.0 hrs/day

Holtam, Mary	Effective: October 26, 2009
Para Educator	Salary: \$9.29/hr
Eisenhower Elementary	Hours: 6.5 hrs/day

Moeller, Wendy	Effective: October 26, 2009
Para Educator	Salary: \$8.94/hr
Eisenhower Elementary	Hours: 6.5 hrs/day

Shiple, Stephanie	Effective: November 11, 2009
Para Educator	Salary: \$9.29/hr
Walcott	Hours: 6.5 hrs/day

TeStrake, Amy	Effective: November 2, 2009
Cashier I	Salary: \$8.81/hr
Walcott	Hours: 3.0 hrs/day

Weipert, Kerri	Effective: November 4, 2009
Para Educator	Salary: \$10.30/hr
Children's Village West	Hours: 6.5 hrs/day

RESIGNATIONS/TERMINATIONS: CERTIFICATED

Swift, Tracy	Effective: November 5, 2009
Language Arts	Years of Service: 12 yrs 5 mos
LOA	

RESIGNATIONS/TERMINATIONS: SUPPLEMENTAL CONTRACTS

Bruce, Jeremy	8%
9 <sup>th</sup> Grade Wrestling	\$2,156.00
North High	

Christensen, Tara	5%
Assistant Intermediate Co-ed Track	\$1,348.00
Wood Intermediate	

Denney, Charles	10%
Girls' Assistant Varsity Swimming	\$2,695.00
District Dive Coach	

11-16-09 Minutes

Roehm, Kelly Team Leader	6% \$1,617.00
Williams Intermediate Schadt, Brandon	12% \$3,234.00
Assistant Varsity Wrestling West High	
Slothower, Doug Boys' 9 <sup>th</sup> Grade Basketball	8% \$2,156.00
North High	

RESIGNATIONS/TERMINATIONS: CLASSIFIED

Adrales, Katherine Para Educator Madison Elementary	Effective: October 30, 2009 Years of Service: 3 yrs 1 mo
Echols, Gary Campus Security KCAE	Effective: November 6, 2009 Years of Service: 1 yr 1 mo Reason: Other District Employment
Harris, Shannon Custodian LOA	Effective: November 3, 2009 Years of Service: 5 yrs 11 mos

RETURNS FROM LEAVE OF ABSENCE: CLASSIFIED

Taft, Kristin Para Educator Children's Village Hayes	Effective: November 9, 2009 Salary: \$10.30/hr Hours: 6.25 hrs/day
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LEAVES OF ABSENCE: CLASSIFIED

Young, Scott Lead Custodian Harrison Elementary	Unpaid Leave of Absence Effective: October 30, 2009 – April 29, 2010
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**Motion:** Director Krumwiede moved the Board approve the Consent Agenda as presented. Director Clewell seconded the motion.

**Discussion:** Director Tupper asked how the administration is hiring new personnel with budget cuts in mind. Jenni Weipert stated that the particular positions in question are paid through a special grant (Wallace Grant). They will be given specialized training to assist school administrators. Director Tupper asked if we have a strategy in place moving forward. Mr. Almanza stated that it is an ongoing conversation. We have not put a freeze on hiring at this point.

**Vote:** The vote on the motion was called and recorded as follows: Ayes: Krumwiede, Roberson, Clewell, Tupper, Johanson, and Zamora. The motion carried unanimously.

III. APPROVAL OF BILLS

A resolution was recommended by the administration for adoption of the bills from the bill listing period: October 23, 2009 through November 11, 2009,

**Motion:** Director Roberson moved the approval of the resolution: Resolved all claims presented to the Board having been duly certified as correct by the Secretary/Treasurer, reviewed by the administration and board members, and they are hereby audited and allowed as just claims and warrants drawn on the Treasury for the several amounts. Further Resolved, the payment of claims and salaries be approved as presented with the following void as noted, \$133.20 to Kristine L Kendell due to it being made out for the wrong amount. Director Clewell seconded the motion.

**Vote:** The vote on the motion was called and recorded as follows: Ayes: Roberson, Clewell, Tupper, Johanson, Krumwiede, and Zamora. The motion carried unanimously.

#### IV. OTHER ITEMS REQUIRING ACTION

##### A. School Budget Review Committee Request-Costs of ELL Program

**Motion:** Director Clewell moved the board apply for modified allowable growth to the School Budget Review Committee for additional spending authority for excessive costs associated with providing "Limited English Proficiency" programs for its ELL population, after the expiration of the four-year period specified in Iowa Code Section 257.31(5) and 280.4(3). The request is for additional allowable growth for the difference between our actual costs and the additional weighting we receive, which would be **\$1,058,022**. Director Roberson seconded the motion.

**Discussion:** Director Clewell asked if the state has ever considered moving beyond the four-year period. Ms. Tangen reported that they just recently changed it from 3 to 4 years. He asked how many other districts request this? She answered there are a number of districts across the state that make the request.

**Vote:** The vote on the motion was called and recorded as follows: Clewell, Krumwiede, Johanson, Tupper, Roberson, and Zamora. The motion carried unanimously.

##### B. School Budget Review Committee Request-Open Enrollment

**Motion:** Director Tupper moved the board approve the recommendation from the administration for the District to apply for modified allowable growth to the School Budget Review Committee for open enrollment students who were not included in the enrollment count during the fall of the year preceding the student's transfer under open enrollment if the resident district is paying tuition for that student during the current year. This is allowed under Iowa Code Section 282.18(10). The request would grant Davenport additional allowable growth for **41** students in the amount of **\$227,386**. Director Krumwiede seconded the motion.

**Vote:** The vote on the motion was called and recorded as follows: Tupper, Krumwiede, Clewell, Johanson, Roberson, and Zamora. The motion carried unanimously.

C. School Budget Review Committee Request-Day Care Fund

**Motion:** Director Krumwiede moved the board approve the recommendation for the District to apply to the School Budget Review Committee for an interfund transfer from the General Fund to close out the negative balance in the Day Care fund. Director Roberson seconded the motion.

**Discussion:** Director Johanson asked if there would then be another transfer back to the General Fund in the future. Ms. Tangen answered no and that it is just a transfer to bring the Day Care Fund to a zero balance.

**Vote:** The vote on the motion was called and recorded as follows: Clewell, Tupper, Krumwiede, Johanson, Roberson, and Zamora. The motion carried unanimously.

D. Inter-fund Loan

**Motion:** Director Clewell moved the board approve the following resolution:

WHEREAS, the Davenport Community School District may realize a cash flow shortage in the General Operating Fund during fiscal year 2009-10; and,

WHEREAS, the Iowa Department of Education allows an interfund loan pursuant to a modification issued June 16<sup>th</sup>, 2008 on the original 1981 Declaratory Ruling #28, dated December 23, 1981;

NOW, THEREFORE, BE IT RESOLVED by the board of directors of the Davenport Community School District, as follows:

1. An interfund loan is approved between the following funds: General Operating, Physical Plant & Equipment and Capital Projects, and
2. Such loans will be repaid before October 1, 2010 or the date of the organizational meeting of the board, whichever is last, and
3. Interest will be paid from the General Operating Fund on the unpaid balance at the rate in effect at the time of the loan as established by rule pursuant to Iowa Code section 74A.6, subsection 2, and
4. The interfund loan will not constitute an amendment to the budgeted revenues or expenditures for the fiscal year.

Director Tupper seconded the motion.

**Discussion:** Director Tupper would like an ongoing accounting of the transfers. Director Clewell asked if the interest paid would leave the district and the Superintendent answered no. As a loan this amount would be paid back to the original fund.

**Vote:** The vote on the motion was called and recorded as follows: Tupper, Krumwiede, Clewell, Roberson, Johanson, and Zamora. The motion carried unanimously.

#### E. Policy Revisions

The Board Policy Committee recommends approval of the following policies in the review cycle:

1. 801.01 Board Committees (801.01/801.02 Combined)  
802.02 Travel by Board Members  
802.05 Board of Directors' Self-Evaluation  
803.04 Membership in State and National Organizations  
802.01 Compensation for Expenses

**Motion:** Director Johanson moved the board accept the revisions of these policies as presented. Director Krumwiede seconded the motion.

**Vote:** The vote on the motion was called and recorded as follows: Roberson, Tupper, Krumwiede, Johanson, Clewell, and Zamora. The motion carried unanimously.

2. 803.03 Administrative Procedures

**Motion:** Director Johanson moved the board accept the revision of this policy as presented. Director Krumwiede seconded the motion.

**Discussion:** Director Clewell asked why this policy was separate from the others? Director Johanson stated that this one was a revision and the others were reviewed with no additional changes. Director Tupper asked about the discussion from the 11-2-09 COW meeting on a time frame for rules/regulations. Director Johanson stated that the committee will be tracking the time frame and updates to rules/regulations for policies as part of their regular review process. Director Krumwiede suggested coming back in the future to see how the process is working. Director Tupper shared his concerns that in the past we have had policy that was approved without rules/regulations ever being completed and that is why he feels that a time limit should be part of the policy. Director Johanson reassured the Board that the committee will be diligent in its tracking procedures.

**Vote:** The vote on the motion was called and recorded as follows:  
Ayes: Johanson, Krumwiede, Roberson, Clewell, Zamora. Nays:  
Tupper. The motion carried.

## V. DISCUSSION

### A. HVAC Study Update

Scott Martin reported on the study for the last 11 schools that do not have air conditioning. A presentation was given by KPE, Consulting Engineers on the results of the study. Ranking was based on projects which produce

classroom cooling and the present value of the net energy savings to net initial investment ratio. The total cost is approximately \$25.5 million for all 11 recommended projects. This is based on not air conditioning in the summer and cooling to only 77 degrees. The best choice for Sudlow, Smart and Young is the Variable Refrigerant Flow Systems. The 4-pipe geo-exchange plant is recommended for Williams, Wilson, Adams, Walcott, Blue Grass and West. The recommendation for Garfield and Central is the 4-pipe boiler/chiller system. These estimates do not include auditoriums.

Director Johanson asked about the effects of humidity in the buildings. His recollection is that it was stated that it is difficult to control the humidity level within our policy limits. The higher temperature will produce higher humidity and moisture in the buildings. If we control the temperature to a lower temperature it would reduce the humidity levels to 10-15%. If humidity has not been addressed there may be problems in the future. Treating the outside air will help this and has been included in the systems in this study. The recommendation is that year around windows be kept closed to maximize the efficiency of the systems.

Director Tupper asked if the Board had the specific staging plans. Director Clewell asked if there is anything that would prevent us from staging appropriately. This was addressed later in the presentation.

Director Roberson asked who would be responsible for subsequent repairs. It was stated that the school district would be responsible for repairs.

Mr. Martin presented the administration's recommendations. We can lower our costs approx \$66,000/year in savings by air conditioning these schools. It would be recommended to reuse some existing boilers and the chiller from Central. There may be some grants/stimulus money to investigate to help with financing. A timeline of projects was presented for review. The Blue Grass and Smart projects could be ready for bids early in the year because of the ease of the projects. Director Tupper asked if all 11 schools could be done in 3 years. Mr. Martin said he would provide a better timeline at a future meeting.

Director Johanson asked if we should be revisiting our current energy guidelines so we can maintain optimum efficiency with these new systems. Mr. Almanza stated that these are areas that we will continue to take into consideration.

#### B. Early Start Date 2010-2011

Jenni Weipert reported that they will be requesting the Board approve a start date of Thursday, August 19, 2010 for the upcoming school year. The administration is requesting that this be placed on the December 14, 2009 agenda as an Action Item. She stated that the survey showed that it would be helpful for the calendar to be published as soon as possible so this is being brought to the Board a bit earlier than usual.

President Zamora stated that she would like to review the effectiveness of the current calendar, which has the fall semester ending before Winter Break for the first time, before she made a decision on the final calendar for next year. Ms. Weipert stated that this request was just for a start date, not approval of the final calendar.

#### C. Policy Reviews

Members of the Policy Committee have discussed the following policies and present them to the Board for review:

- 803.01 (Development of Policy)
- 901.01 (Name of School District)
- 901.02 (Legal Status of the Board)
- 901.03 (General Powers and Duties)
- 901.04 (Number of Members)
- 901.05 (Filling Vacancies for Directors and Officers of the Board)
- 902.01 (President)
- 902.02 (Vice President)

**Discussion:** President Zamora requested that due to the late hour these items be postponed to the next meeting. Director Johanson requested that the Board review these items and submit any suggestions to him before the next meeting to expedite the review process.

#### D. Date for Budget Discussion

**Discussion:** The Committee of the Whole Meeting, on December 7, will be dedicated as a budget discussion session.

### VI. ADMINISTRATIVE REPORTS/BOARD REQUESTS

Director Johanson stated that the IASB Convention is this week. There will be legislative resolutions that the Board previously agreed upon that will be presented at this convention by Director Johanson. He asked if he had the Board's authority to present these resolutions as we previously discussed. President Zamora responded that as long as he generally gave the opinion of the Board as previously discussed he had the authority to represent the Board.

Director Tupper recommended having a Superintendent's evaluation in the near future. President Zamora said she would check into the timing and report back.

Director Krumwiede asked about the upcoming AEA Superintendent Meeting that board members have been invited to. He asked what that meeting was going to be about. Mr. Almanza stated that it is a legislative meeting, probably including budget issues.

### VII. BOARD REPORTS

**ADJOURNMENT**

**Motion:** Director Clewell moved the Board adjourn. Director Johanson seconded the motion. By consensus all board members agreed. President Zamora declared the meeting adjourned at 9:35 PM.

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Lynette Carver, Board Secretary/Treasurer