

VI. RESOLUTION OF PROBLEMS

Concerns (other than evaluations) should be addressed to the proper administrator:

- Concerns regarding students or teachers should be addressed to the principal.
- Concerns regarding notification of assignments should be addressed to the Director of Human Resource Services.

If problems are not resolved informally with the administrator mentioned above, a written statement of the concern should be submitted to the Director of Human Resource Services. Every effort will be made to resolve the problem through this procedure.