

Right to Consent to Disclosure: The parent or eligible student must give prior written consent for the disclosure of records. The following persons, agencies and organizations, however, may have restricted access to student records without prior written consent of the parent or the eligible student. Any other access to student records shall be only upon written consent or upon court order or legally issued subpoena.

- A. School officials, teachers and AEA personnel with legitimate educational interest.
- B. Officials of other schools in which the student proposes to enroll.
- C. Representatives of state and local government when auditing and evaluating Federal educational programs.
- D. Officials connected with a student's educational financial aid applications.
- E. Government officials to whom information is to be reported under state law adopted prior to November 19, 1974.
- F. Organizations which process and evaluate standardized tests.
- G. Accrediting organizations for accrediting purposes.
- H. Parents of dependent children, regardless of the child's age.
- I. Appropriate parties in a health or safety emergency.

Directory Information: The Davenport Community School District has designated the following items as "Directory Information." The district may disclose any of these items without prior written consent, unless the principal is notified in writing by the parent/guardian or eligible student by October 1 of each school year or within 30 days after the student's enrollment.

Directory Information: student name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, awards received, most recent previous school attended, and photograph.

Right to Amend and Appeal: Parents and eligible students may write a response to material in the record, challenge the content of the record on grounds of inappropriateness, inaccuracy or an invasion of privacy, and have the records explained. Parents or eligible students, who are not satisfied with the actions of local school officials, have the right to appeal the district's decision to the Department of Education. Parents and students over age 18 may also file with the Department of Education, complaints concerning alleged failures of the school district to comply with federal legislation dealing with student records. Correspondence should be addressed to: United States Department of Education, Office of Human Resources and Administration, 400 Maryland Avenue S.W., Washington, D.C. 20202-4500.

NCAA

No Drop Guidelines: Freshman, sophomores, and juniors are required to take 4 blocks of classes each term. Failure to complete any class will result in a grade of "F" on the transcript. Student schedules are based upon course selections made by students and parents during the registration process. Due to the fact high school staffing decisions and assignments are based on student selections, dropping classes is not an option. The week following each mid term is designated as "Schedule Change Week." Changes for the next term will be accommodated based on class availability but are not guaranteed. Schedule corrections may be made for the following reasons: computer error, student failed the class, student did not meet the prerequisite, and academic misplacement, health/medical reason.

Grade Reporting (Repeating a Class): The District has established a procedure to determine the appropriate grade to report when a student has retaken a class. If a student wishes to repeat a course in a sequence, the student must do so prior to taking the next course in the sequence. In most cases, the grade achieved in the second take will be the official grade for the class and should be used in figuring the student's GPA. If the second take grade is lower than the first take grade, the first take grade will stand. The higher grade will always be used and will not be averaged. If the second take grade is higher, the first take grade is recorded as N/C, meaning no credit was given. If the first take grade is higher, the second take grade is recorded as N/C. N/C will indicate that the class has been taken more than once. This will allow for a complete and accurate student record.

CAREER PATHWAYS

Beginning in 2007, the Iowa legislature began requiring that students in public schools exit eighth grade and enter high school with a 4-year career plan. In the Davenport Community School District (DCSD), eighth grade students select a career pathway that most interests them and complete an **Academic Career Plan (ACP)** that identifies the high school courses that align with it. With the help of school personnel, parents, and other caring adults, students complete their ACP being careful to ensure that all high school graduation and college entrance requirements are met. Each year students have an opportunity to revise their ACP and change their Career Pathway as their career goals become more focused and their interests and needs change. A complete listing of the high school requirements, along with the entire 'Course Guide' of high school offerings, can be found on the district web site: <http://www.davenportschools.org/students.asp>

Iowa has taken the 16 national career clusters and has "generalized" them into 6 career pathways.

- For our purposes in the DCSD, we are considering the 6 career pathways (represented with numbers below) to be more general and for students who are not as sure about their career choice. These students may want to explore a career pathway and are more likely to "sample" multiple career pathways over time.

→ **Numbers** are **General** Career Pathways

- For our purposes in the DCSD, we are considering the 16 national career clusters (represented by letters below) to be more specific career pathways and for students who have a better idea of which career they want to pursue.

→ **Letters** are **Specific** Career Pathways

1. Agrisciences & Natural Resources

- a. Agriculture, Food & Natural Resources

2. Arts & Communications Career Pathway

- a. Arts, A/V Technology & Communications

3. Business, Information & Marketing

- a. Business, Management & Administration
- b. Finance
- c. Information Technology
- d. Marketing, Sales & Service

4. Engineering, Industrial & Technological Sciences

- a. Architecture & Construction

b. Manufacturing

c. Science, Technology, Engineering & Mathematics

d. Transportation, Distribution & Logistics

5. Family & Human Services

- a. Education & Training
- b. Government & Public Administration
- c. Hospitality & Tourism
- d. Human Services
- e. Law, Public Safety, Corrections & Security

6. Health Services

- a. Health Science

Note: The 16 Career Clusters identified at the national level have been arbitrarily placed under the 6 Career Pathways identified by the State of Iowa where they seem to most closely align. In reality, the Career Clusters may have application in multiple Career Pathways.

To assist them in their career planning, students need to do research to become familiar with the full range of opportunities available; the preparation required; job opportunities; salary range; and advantages and disadvantages of each career area. The State of Iowa funds phenomenal web-based career exploration software called “Choices” that will assist students with their research. Students and parents may go to www.ihaveaplaniowa.gov and follow directions to register for your student’s school in Davenport to use this program outside of the classroom.

The DCSD has developed *Plans of Study* intended to serve as guides, along with other career planning resources, in helping students complete their ACPs. These *Plans of Study* show actual DCSD core courses recommended for each career pathway. The *Plans of Study* are not intended to be complete listings of all the options within the career pathways. They are intended to be flexible and should be individualized to meet each learner’s educational and career goals. All of the *Plans of Study* are rigorous enough to prepare students for post-secondary education after high school graduation, should they choose to attend college, and are built upon a solid foundation of core academics. Supplementary materials showing elective course offerings that relate to each career pathway are also available in the schools and on the district web site. If you have questions, please contact your school’s guidance department. The *Plans of Study* can be found on the district web site under /Career Pathways: <http://www.davenportschools.org/students.asp>

ADVISOR/ADVISEE

Advisor/Advisee (PAWS) (084209/084210/084211/084212)An advisory class is a program in which each teacher in the school is assigned to mentor the same group of students for four years of high school. Each advisory teacher will deliver the grade specific curriculum that will better prepare students for graduation and 2 to 4 years of post secondary opportunities. The class meets twice a month and additional sessions during registration and preparation for state testing. **Students will receive .125 credits per year.**

BUSINESS EDUCATION

Subject	Course Numbers	Units per course	Grade level offered				Prerequisites and related information
			9	10	11	12	
Word Processing	020411	0.5	X	X	X	X	Satisfies technology graduation requirement for students who cannot key 30 wpm on a 3 min. timed test with 3 or fewer errors using the touch typing (2-hand) home row method
Computer Applications I	030311	0.5	X	X	X	X	Pre-requisite: One term of Word Processing or the ability to key 30 wpm on a 3 min. timed test with 3 or fewer errors using the touch typing (2-hand) home row method. Satisfies technology graduation requirement
Computer Applications II	030321	0.5	X	X	X	X	Computer Applications I
Visual Basic Programming	032411	0.5		X	X	X	Algebra recommended.
Advanced Visual Basic Programming	032421	0.5		X	X	X	Visual Basic Programming
Java Programming	032611	0.5		X	X	X	Algebra recommended.
Principles of Accounting	020770	0.5		X	X	X	None
Financial Accounting ACC 142 (2-term course)	020771 /020772	1		X	X	X	ACT or COMPASS Test -See page 1 3 college credits
Managerial Accounting ACC 146 (2-term course)	020773/ 020774	1			X	X	ACT or COMPASS Test -See page 1 Financial Accounting 3 college credits
Introduction to Business	022111	0.5	X	X	X	X	None
Business Law	276311	0.5		X	X	X	None
Operating a Small Business	022411	0.5			X	X	None-Accounting I recommended
Applied Economics	274141	0.5			X	X	None
Managing Your Personal Finances	222101			X	X	X	None
Web Page Design	031641	0.5		X	X	X	Computer Applications I & Computer Applications II
Career Exploration Internship	089641	0.5			X	X	Approval of Cooperative Work Experience Teacher
Career Emphasis Internship	089642	1			X	X	Approval of Cooperative Work Experience Teacher
Information Technology (2-term course)	039511 /039512 /039513 /039514	1			X	X	Computer Applications II (North and West Only)
Information Technology Occupations Cooperative Work Experience (4-term course)	029711 /029712 /029713 /029714	2				X	Computer Applications II, Accounting I recommended. Information Technology to be taken concurrently. Accounting II can be taken as the related course. (North and West Only)