

BUSINESS CAREER ACADEMY (WEST HIGH ONLY)

Academy English 9 (100141/10054) This two-term course is designed to provide students an integrated experience in the language arts: reading, writing, speaking, listening, and viewing. Students will read pieces of literature of varying lengths from a variety of genres: short story, poetry, non fiction, drama, and the novel. Students will critically analyze and respond to literature read. Using the writing process, varied writing experiences will be provided, including personal, expository, research, and journal writing. This course will also include study skills, reading strategies, and thinking strategies. Independent reading will also be required. Students must complete this course successfully prior to taking sophomore, junior and senior language arts courses. There is an additional fee for materials.

Academy American Literature (101022) Students explore a variety of American literature by authors from our multicultural heritage. Students experience the chronological development of American literature as well as study selected types and themes reflecting the diversity of human experience. In addition to reading stories, plays, and poetry, students complete a comparative film/novel study. Writing and class discussion are also part of this literature course.

Academy Speech (108141) This is a beginning course aimed at developing poise and confidence in group speaking situations. The course deals with the fundamentals of speaking and listening in every day life. The student learns to organize and to present speeches before class audiences. Emphasis is placed on speaking, using different forms of organization and delivery. An introduction to group discussion, debate, media, and parliamentary procedure may be included, as may various types of special occasion speeches.

Academy Writing Experiences (101112) Focuses on developing student writers by use of the process approach. Writing assignments of varying lengths and types include expository, descriptive, and narrative writing. This includes journal writing; writing based on literature; and speaking, listening and viewing activities. Attention is given to organization, unity, coherence, sentence variety, and information retrieval.

Academy American Studies II (272141/272142) A two term continuation of American History that follows the beginning of eighth grade and includes units on (1) Westward Expansion, (2) Sectionalism, Civil War and Reconstruction, (3) Socialization and Industrialization, and (4) The Progressives and World War I. Additional units are included on Iowa Government-state and local, and juvenile law.

Academy Contemporary American History (272143) The study of Contemporary American History includes the social, political, economic, religious, educational, and cultural history of the United States in the twentieth century. Emphasis is placed on the developments in American society and United States foreign policy.

Academy American Government (273041) A study of the organizations, functions and administration of our national political system. The course content includes an analysis of the national government, political parties, and the nomination and election processes.

Academy Geography (270141) Geography presents a wide view of physical, economic, political, and cultural aspects of the major regions that exist in the world. It is intended to help answer basic questions of where things are located and why people engage in certain activities. The interdependence of regions is stressed. Global economics will also be studied.

Academy Senior Seminar (029941/029942) In this capstone course, students will demonstrate their proficiencies within the integrated curriculum of the Business Academy. The students will generate various forms of written and oral communication as they prepare a professional portfolio. At the end of the senior year, the students will showcase their portfolios to the public, demonstrating attained life and business skills. There is an additional fee for materials.

CAREER INTERNSHIP & WORK EXPERIENCE OPPORTUNITIES

Every attempt will be made to place students in experiences that relate to their area of interest. However, availability of sites will ultimately determine placement.

Subject	Course Numbers	Units per course	Grade level offered				Prerequisites and related information
			9	10	11	12	
Career Exploration Internship	089641	0.5			X	X	Approval of cooperative work experience teacher
Career Emphasis Internship	089642	1			X	X	Approval of cooperative work experience teacher

Career Exploration Internship	Career Emphasis Internship	Cooperative Work Experience
Typically unpaid work experience; can be business/community-based or school-related work experience if student obtains faculty sponsor.	Paid or unpaid work experience depending on situation(s); may include a variety of work-site hosts for short periods of time such as with employment agency or other business & community organizations; school projects/assignments or community service will fill in during non-employment intervals	Typically a paid work experience, all year, with concurrent enrollment in a related class;
Juniors or seniors who fulfill predetermined criteria	Juniors or seniors who fulfill predetermined criteria	Senior status
Application process required – get from and return application to counselor	Application process required – get from and return application to counselor	Application process required – get from and return application to counselor
1 term of Internship (may be repeated - with approval)	1 term of Internship (may be repeated - with approval)	1 year of Cooperative Work Experience and concurrent enrollment in the related class

Career Exploration Internship	Career Emphasis Internship	Cooperative Work Experience
Average 7.5 hours/week of work experience	Average 15 hours/week of work experience and/or school/homework; work experiences may consist of a variety of timeframes and/or at multiple work-sites with possible intervals of non-employment	Average 15 hours/week of work experience
.5 unit credit per term	1.0 unit credit per term	2 units credit/year for work experience. 1 unit of credit/year for related class
Approved by the Cooperative Work Experience teacher	Approved by the Cooperative Work Experience teacher	Approved by the Cooperative Work Experience teacher
Approved work-site or school position (linked with perceived career interests) Mutual sign-off on job description by student, supervisor, and Cooperative Work Experience teacher	Approved work-site or school position (linked with perceived career interests) Job description provided by work-site host with mutual sign off (student & supervisor); student skills will determine placements	Approved work-site or school position (linked with perceived career interests) Criteria determined by Cooperative Work Experience teacher
Typically unpaid - Might be paid depending on the situation	Paid or unpaid - dependent upon work-site experience	Typically paid for work experience
Culminating activity/project(s) required (such as career paper, journal, presentation, etc.)	Culminating activity/project(s) required (career paper, journal, web site, presentation using graphics, etc.)	Activities/projects required in related class
Special certificate awarded to student documenting successful experience	Special certificate awarded to student documenting successful experience	Success documented by employer/ Cooperative Work experience teacher
Recommendation from employer and/or teacher available upon successful completion of term at student's request	Recommendation from employer and/or teacher available upon successful completion of term at student's request	Recommendation from employer and/or teacher available upon successful completion of term at student's request
Facilitated by Cooperative Work Experience instructor in conjunction with supervisor	Facilitated by Cooperative Work Experience instructor in conjunction with supervisor (upon request) at completion of term	Cooperative Work Experience teacher monitors and reviews performance at work-site and in class

Career Exploration Internship (089641) Students will have an opportunity to learn first-hand about a career of interest by volunteering (unpaid) at a business or community work site. A written proposal will be jointly agreed upon between the student and the cooperative work experience teacher. This can also include working in a school setting if the student has a faculty member who will be their sponsor/supervisor. Students will perform a variety of tasks that expose them to many facets of their career choice. The internship will enable students to obtain valuable knowledge and skills to help them make informed decisions about their future. Students must have at least a 2.5 GPA, an excellent attendance/discipline record, and a recommendation from a teacher/counselor. Applications may be picked up from the student's counselor. (See page 10 for details.)

Career Emphasis Internship (089642) Students will have an opportunity to work at one or more sites to gain in-depth knowledge and skills first-hand about one or more career fields. A written proposal will be jointly agreed upon between the student and the cooperative work experience teacher. Work experiences may consist of a variety of timeframes with possible periods of unemployment filled with volunteer service projects, self-directed studies, and school-related activities. Students may be paid for some of their work, but it depends on the situation(s). Placements will be dependent upon available sites and the student's skills. Students must have at least a 2.5 GPA, an excellent attendance/discipline record, and a recommendation from a teacher/ counselor. Recommendations for scholarship applications and opportunities for future employment based on contacts made during a successful internship experience are excellent. Applications may be picked up from the student's counselor. (See page 10 for details.)

DRIVER EDUCATION						
Subject	Units per course	Grade level offered				Prerequisites and related information
		9	10	11	12	
Driver Education			X	X	X	Offered at Mississippi Bend AEA – 359-1371

ESL (ENGLISH AS A SECOND LANGUAGE) WEST HIGH ONLY							
Subject	Course Numbers	Units per course	Grade level offered				Prerequisites and related information
			9	10	11	12	
ESL Writing- Level 1 (2 terms)	101131 /101132	1	X	X	X	X	None
ESL Writing – Level 2 (2 terms)	101134 /101135	1	X	X	X	X	None
ESL Writing – Level 3 (2 terms)	101137 /101147	1	X	X	X	X	None
ESL Writing – Level 4 (2 terms)	101138 /101148	1	X	X	X	X	None
ESL Reading – Level 1 (2 terms)	103111 /103112	1	X	X	X	X	None