

Certified
 Non-Certified

VACANCY NOTICE

POSITION CONTROL NUMBER: 28150

Central School or Department		Asst. Boys Soccer Assignment Open		8/29/2009 Date
Start Time	End Time	Number of Hours/Day	Classification	Varsity/Soph. Grade Level
3/15/2010 New Assignment Date		<input checked="" type="checkbox"/> New Position <input type="checkbox"/> Transfer Replacement for: <u>Andrew Richmond</u> Reason for New Assignment: Resignation		

Duties & Responsibilities: (Essential Functions of Position, Major Responsibilities, Summary of Key Duties, Special Assignments, Relationships)

1. Has a thorough knowledge of all the athletic policy approved by the Davenport Board of Education
2. Promote the entire athletic program and adhere to the philosophies and policies of Davenport Central High School
3. Will assist in the supervision of the locker room during practice and game nights
4. Will select, train and supervise the soccer squad
5. Will develop a feeder boys soccer program grades 5-8
6. Will participate in Blue Devil Camps/Clinics/Open gyms
7. Will train and supervise athletes in the weight room in and out of season and promote Central BFS program.
8. Will assist with the storage & inventory of all equipment/uniforms
9. Will attend state rules meetings
10. Must work to form a positive professional relationship with players, coaches, parents and fans
11. Must possess an enthusiastic attitude and ability to understand high school age boys in an athletic setting
12. Perform additional duties as requested by Head coach or administration, be able to lift 50 lbs. & be on feet for extended periods of time
13. Have a thorough knowledge of the game of soccer

Physical Requirements of Position: (HBV Yes No)

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Special Qualification Desired: (Personal Qualities, Education, Skills Needed, Experience, Etc.)

- Must possess a valid Iowa coaching endorsement 55, 101, or coaching authorization
- Previous soccer experience is important and successful coaching experience is preferred
- Must be available for evenings and weekends as necessary
- Must possess knowledge of the BFS Weight Training Program
- Preferably teach or work at Central HS
- Must provide a letter of application, brief resume and three references with two being from superiors to Chris Cartee, Athletic Director, Davenport Central High School, 1120 Main Street, Davenport, Iowa, 52803, cartee@c@davenportschools.org
- Such alternatives to the above qualifications as the administration may find appropriate and acceptable

Signature: Chris Cartee *Chris Cartee* Date: 10/13/09
Administrator to Whom Employee is Directly Responsible

Signature: Jenni Weper *Jenni Weper* Date: 10/15/09
Department Administrator / Human Resource Signature

Final Date for Internal Application:
10/21/09 4:00 pm

For Personnel Office Use:

Date Form Received	Person Filling Position	From	Date Filled
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