

POSITION CONTROL NUMBER: 26930

Central School or Department		10 th Asst Girls Basketball Assignment Open		10/13/2009 Date
Start Time	End Time	Number of Hours/Day	Classification	Soph Grade Level
10/1/2009 New Assignment Date		<input type="checkbox"/> New Position <input type="checkbox"/> Transfer Replacement for: _____ Reason for New Assignment: Resignation		

Duties & Responsibilities: (Essential Functions of Position, Major Responsibilities, Summary of Key Duties, Special Assignments, Relationships)

- Has a thorough knowledge of all the athletic policy approved by the Davenport Board of Education.
- Promote the entire athletic program and adhere to the philosophies and policies of Davenport Central High School.
- Provides and organizes adequate supervision before, during and after practices/games for all students.
- Monitors, coordinate, and enforce district academic standards and policies.
- Coordinates the use and care of equipment and facilities/assist and organize transportation.
- Will select, train and supervise the sophomore basketball squad.
- Must work to form a positive professional relationship with players, coaches, parents and fans.
- Must possess an enthusiastic attitude and ability to understand high school age girls in an athletic setting.
- Must be willing to train and supervise athletes in conditioning and weight training using the BFS program all year long.
- Will participate in Blue Devil Camps/Clinics/Open gyms.
- Will participate in developing feeder programs – grades 5-8.
- Maintains and report the season record and statistics before, during and throughout the season
- Maintains/emphasizes discipline and demands disciplined behavior from ALL that are involved in the program.
- Willingness to perform additional duties as requested by head coach or Davenport Central administration.
- Be able to lift 50 lbs. and be on feet for extended periods of time

Physical Requirements of Position: (HBV Yes No)

Special Qualification Desired: (Personal Qualities, Education, Skills Needed, Experience, Etc.)

- 1. Must possess a valid Iowa coaching endorsement 55, 101, or coaching authorization
- 2. Previous basketball experience is important and successful coaching experience is preferred
- 3. Must provide a letter of application, brief resume and three references with at least two being supervisors, to Chris Cartee, Davenport Central High School, 1120 Main Street, Davenport, Iowa, 52803
- 4. Preferably Teach or work at Central High School
- 5. Such alternatives to the above qualifications as the administration may find appropriate and acceptable

Signature: Chris Cartee *Chris Cartee*
Administrator to Whom Employee is Directly Responsible

Date: 10/13/2009 *10/13/09*

Signature: Jenni Weisport
Department Administrator /Human Resource Signature

Date: 10/15/09

Final Date for Internal Application:
10/21/09 4:00 pm

For Personnel Office Use:

Date Form Received	Person Filling Position	From	Date Filled
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