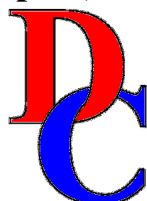


Davenport Central High School

1120 Main Street
Davenport, IA 52803



STUDENT HANDBOOK 2009-2010

Central High School Leadership Team

Mr. Robert Scott, Principal
Mrs. Sara Gott, Associate Principal
Mr. Russ Williams, Assistant Principal of Activities
Mr. Christopher Cartee, Athletic Director
Mr. Mike Orfitelli, Dean of Students
Mrs. Christie Pitts-Thompson, Dean of Students
Ms. Barb Riley, Head Counselor

Website: www.davenportschools.org/central

Main Office: (563) 323-9900
Guidance Office: (563) 323-1756
Activities: (563) 323-1757
Fax: (563) 324-9129
24 hour Attendance: (563) 323-1980
Nurse: (563) 323-9900 ext. 429
Cafeteria: (563) 323-3096

This agenda belongs to:

Name: _____

Address: _____

City: _____ **Zip Code:** _____

Phone: _____

CENTRAL HIGH SCHOOL BELL SCHEDULE

BLOCK	Standard Schedule	Homeroom Schedule	2 Hour Late Start	1-Hour Early Dismissal	2-Hour Early Dismissal	Assembly Bell Schedule	Final Exams
1	7:45 – 9:13	7:45 – 9:04	9:45 – 10:33	7:45 – 8:53	7:45 – 8:43	7:45 – 8:58	7:45 – 9:45 (Day 1)
2	9:20 – 10:53	9:11 – 10:36 Homeroom: 10:43 – 11:03	10:40 – 11:33	9:00 – 10:13	8:50 – 9:53	9:05 – 11:08 Assembly: 9:15 – 9:55	9:55 – 11:55 (Day 1) Lunch: 12:00 – 12:45
3	11:00 – 1:00	11:10 – 1:10	11:40 – 1:40	10:20 – 12:20	10:00 – 10:58	11:15 – 1:15	7:45 – 9:45 (Day 2)
A – Lunch Class	11:00 – 11:30 11:30 – 1:00	11:10 – 11:40 11:40 – 1:10	11:40 – 12:10 12:10 – 1:40	10:20 – 10:50 10:50 – 12:20		11:15 – 11:45 11:45 – 1:15	
B – Lunch Class	11:00 – 11:30 11:30 – 1:00	11:10 – 11:40 11:40 – 12:10 12:10 – 1:10	11:40 – 12:10 12:10 – 1:40	10:20 – 10:50 10:50 – 11:20 11:20 – 12:20		11:15 – 11:45 11:45 – 12:15 12:15 – 1:15	
C – Lunch Class	11:00 – 12:00 12:00 – 12:30 12:30 – 1:00	11:10 – 12:10 12:10 – 12:40 12:40 – 1:10	11:40 – 12:40 12:40 – 1:10	10:20 – 11:20 11:20 – 11:50 11:50 – 12:20		11:15 – 12:15 12:15 – 12:45 12:45 – 1:15	
D – Lunch Class	11:00 – 12:30 12:30 – 1:00	11:10 – 12:40 12:40 – 1:10	11:40 – 1:10 1:10 – 1:40	10:20 – 11:50 11:50 – 12:20		11:15 – 12:45 12:45 – 1:15	
4	1:07 – 2:35	1:17 – 2:35	1:47 – 2:35	12:27 – 1:35	11:05 – 12:03 Lunch: 12:03 – 12:35	1:22 – 2:35	9:55 – 11:55 (Day 2) Lunch: 12:00 – 12:45



School Song

So, it's hail to Old Davenport
And it's hail to the colors true
We will honor thee forever
Hail to the red and blue
D--D-A-V-E-N-P-O-R-T
D-A-V-E-N-P-O-R-T
Davenport Central Davenport Central
Davenport
Hail to Old Davenport
And it's hail to the colors true
We will honor thee forever
Hail to the red and blue

School Ode ~ The School On A Hill

Davenport Central High School Alma Mater
Words and Music by Fred Morden, Music Faculty, Central HS, 2005
(verse/recitative)

The years of life will pass
And distant lands we'll roam
But in the end, at last
We'll bring our journey home.

Where fields of a golden prairie
Meet waters of a muddy hue
And bricks of an ancient reverie
Stand atop a scenic view.

We'll walk the marbled halls again
And bring some friends along
To laugh and sing the short refrain
From an old familiar song

Our hearts will long remember
The days of joy so tender
Our praise we sing to you
Our Central High Red & Blue

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WELCOME STUDENTS & PARENTS OF CHS:

Welcome to the 2009-2010 school year from the Central High School Administration and Staff! The Central High School family is eager to work with you and continue cultivating the positive relationship that has been developed through the years.

Preparing students for their futures is our primary purpose. In order to achieve that purpose, this partnership must help students find ways to be successful academically as well as develop habits and attitudes that will allow them to be successful when they leave Central High School.

There is a direct correlation between being at school and academic success. We want to encourage students' involvement, not merely by showing up for school each day, but by being involved in the many activities, clubs, teams, and performances that Central High School has to offer.

The 2009-2010 Agenda and Policies booklet is prepared for your convenience. Please refer to it often for information and direction. It is intended to be of assistance in providing information regarding all aspects of this school. Again, welcome and become a part of this magnificent tradition known throughout this community, state, and nation as Davenport Central High School.

CHS MOTTO:

“Communicate with Dignity and Respect”

CHS MISSION STATEMENT:

The mission of Davenport Central High School, a progressive multicultural school, is preparing our students to become productive, participating citizens in society. Central High School is the school of choice, with high expectations for excellence in academics, career technical education, visual and performing arts, athletics, and activities. Our diverse curricular offerings provide an opportunity to pursue varied post-secondary careers in community colleges, universities, and school-to-career ambitions. This rich tradition of Central High School has been a source of pride over the past century and continues to be the cornerstone of our vision for the future.

DISTRICT VISION STATEMENT:

Education that challenges conventional thinking, prepares all students to compete in a global society and inspires our students, parents, staff and community to answer the question, “What if?”

DISTRICT MISSION STATEMENT:

Enhance each student's abilities by providing a quality education enriched by our diverse community.

The DCSD board holds the following Belief Statements related to both our Vision and Mission:

We believe. . . .

- All children can and will learn in the Davenport Community School District
- Each child deserves respect
- We must have high expectations for each child
- We must never limit children
- In the power of effective instruction
- Effective instruction encourages students to be inquisitive and to explore and discover
- Every child has the right to a safe environment
- A caring environment is important for student success because relationships impact learning
- Extracurricular activities engage students in the education environment
- Effective schools nurture relationships and impact learning

VISITORS:

Central High School welcomes back its alumni. We do ask that visitors arrive at the end of the school day. It is necessary, however, that all guests stop at the Principal's Office upon arrival. No visitors are permitted in the building unless the Principal's Office grants permission. There is an understanding between Quad City principals that a student enrolled in any school shall not visit any other school. (The approval of students outside the Quad Cities visiting requires 24-hour notice and written approval of the host's teachers.). Forms are available in the Main Office. Parents are always welcome to visit classes and confer with the principal or any other staff member. For your convenience, please call for an appointment and check in at the Main Office upon arrival.

CITIZENSHIP:

The Central High School staff expects each student to exhibit a high level of good citizenship. It is expected that all CHS citizens treat each other with dignity and respect. It is a requirement for graduation.

Students at Central High School take pride in their good manners, respect for each other and for the authorities in and out of school. Students are responsible for their actions. A good citizen accepts the responsibility for the following:

- To respect the rights of other students and faculty.
- To comply with all rules and regulations of Central High School.
- To honor all reasonable requests of school employees. (e.g. to provide name, identification, and accompany the school employee to the Dean's or Principal's Office, etc.)
- To see that language is not loud or obscene.

- To see that actions do not deprive others an access to an education.
- To accept consequences brought about by his or her behavior.
- To take care of the CHS building and grounds.
- To communicate in an appropriate manner while in the hallways of CHS and on its property.

FRESHMEN ACADEMY:

Beginning the 2009-1010 school year, Central will be implementing a Freshmen Academy for all incoming ninth grade students. Freshmen will have the same courses, teachers, and activities; the changes will be:

- Teachers of freshmen will have a common meeting and planning time to better address the academic, social, and behavior needs of the students as well as to meet with parents
- Additional advisory activities will be provided for freshmen to ease their transition to high school
- Additional monitoring of academic and attendance progress will occur
- Only “first year” freshmen will be in the core classes

It is our hope that the Freshmen Academy will improve communication with parents, initiate earlier academic assistance when needed, increase attendance, and ease the transition to high school.

ATTENDANCE INFORMATION:

Success in school is synonymous with regular attendance. Statistics have shown that students with good attendance records are most likely to achieve higher grades, enjoy school life and have more opportunities to succeed after graduation. School begins at 7:45am each day. We recommend students arrive by 7:30am to stop at their lockers and have enough time to move through the building and arrive to their first block class on time.

CHS is on a four-block system. In the block system, students earn the equivalent of a semester class in nine weeks. Students must realize that missing a 90-minute class period is the equivalent of missing two classes at schools operating on a semester basis.

ATTENDANCE POLICY:

The Attendance Office has a 24 hour answering machine at 323-1980.

NOTES ARE NOT ACCEPTABLE.

Students will receive an **EXCUSED** absence from school when the absence is caused by:

- Illness verified by parent/guardian and verified by a physician if for absences of five consecutive days or more.
- Bereavement, emergency, or family trips involving administrator approval

- Professional appointments - doctors, lawyers, court appearances with proper documentation, or court-affiliated appointments
- Religious holidays

NOTE: For college visitations, a maximum of three days per year will be allowed. In the case of absences, the parent/guardian of the student must call the Attendance Office on or before the day of the absence. An absence not verified with in 48 hours will be considered truant. The principal or designee will determine whether or not an absence is excused or not.

- It is the responsibility of the student to meet with each teacher to obtain make-up assignments.
- Check Parent Assist via Internet for grade status.

ABSENCES DUE TO APPOINTMENTS:

All students will report to the Attendance Office to be excused. The student needs to:

1. Have a phone call from a parent/guardian indicating the date and time of the appointment. (NOTES NOT ALLOWED)
2. Pick up an appointment pass from the attendance office prior to leaving the building for the appointment.
3. Check in with the attendance office upon returning to the building.

EXTENDED PLANNED ABSENCE:

Requests for absence from school forms need to be secured in advance from the student's counselor and be completed by parents and teachers. The reason for absence must be approved and arrangements made with teachers prior to the absence. If a student must leave school during the school day, she/he must be excused through the attendance office.

UNEXCUSED ABSENCE:

It is up to the discretion of the teacher to grant makeup work when a student's absence is unexcused.

An absence is considered **UNEXCUSED** if:

- The student's parent or guardian does not call the Attendance Office on or before the day of the student's absence.
- The student arrives unexcused after 10 minutes into the class.
- The student never arrives to the class.

TARDY POLICY:

A student is considered tardy (late) during the first 10 minutes of class. Late students need to check in at the Main Street security desk and/or the Attendance Office for an admit pass. The teacher will admit the student to class when tardy. Students who arrive late to Block 1 will receive a 15 minute detention. This detention needs to be served within three school days of being

late to school in the Kahler Auditorium immediately after school.

Consequences for not serving the detention will be:

- Student will serve a 1 hour detention that must be served within 1 week.
- If the student chooses not to serve their detention, it will move to a 2 hour Saturday School to be served the Saturday of that week.
- If the student does not serve the 2 hour Saturday School, it will move to a 4 hour Saturday School to be served the following Saturday.
- Failure to serve the 4 hour Saturday School will result in a 3 day Out of School suspension when the student returns to school on the following Monday.

Blocks 2 through 4 will have the same policy with the 15 minute detention to be served with the teacher or in the auditorium (at the decision of the teacher). Consequences will be the same.

TRUANCY POLICY:

Iowa law and the Davenport Community School District's policy require parents and guardians to send their children to school every day, all day. Davenport requires 180 days of attendance during the school year. Please be advised it is your legal responsibility to see that your child attends school every day possible. If you have any questions, please contact the Davenport CSD's Attendance Officer at 336-5055.

A student is considered **TRUANT** if:

- She/he leaves the CHS closed campus without prior permission during the school day.
- She/he has excessive absences.

Truancy will be identified from the eSIS (student information system) and consequences by the Dean's Office.

A consequence of Saturday Morning Detention will be issued.

EXCESSIVE ABSENCES FROM CLASS:

After the 5th absence, (3 tardies equal one absence), the teacher will contact the student's parents, counselor, and the Dean of Students. This action may result in any of the following:

- A required parent conference before admittance to classes.
- Student may be placed on an attendance contract or be placed in an alternative setting.

PUBLIC NOTICE: CHILD ABUSE:

The Iowa Department of Education has established rules providing for the reporting of suspected physical or sexual abuse of students. If you wish to report the alleged abuse of a Davenport student, please contact the school principal or call the Administration Service Center 336-5000. All school personnel are mandatory reporters of child abuse.

PUBLIC NOTICE: FAMILY PRIVACY/DIRECTORY INFORMATION:

In accordance with the "Family Education Rights and Privacy Act of 1974", the following information may be released to the public in regard to any individual student of the school district as necessity or desirability arises. Any student, parent or guardian not wanting this information released to the public must make objection in writing to the principal of Central High School. The District has designated specific items as "Directory Information." The District may disclose any of these items without prior written consent, unless the principal has been notified otherwise in writing by the parent or eligible student. This request should be made by October 1st of each year or within 30 days after the student's enrollment. Information that may be included in the directory is listed as follows:

- Student name
- Student address & telephone number
- Date of birth
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Years of attendance
- Awards Received
- Schools Attended

Note: Military Opt-Out forms are not applicable under Directory Information but are handled through the Record Services Office.

NOTICE OF NON-DISCRIMINATION:

It is the policy of the Davenport Community School District not to discriminate on the basis of sex, race, national origin, creed, age, marital status, or disability in its educational programs, activities, or employment policies as required by Titles VI and VII of the 1964 Civil Rights Act, Title IX of the 1972 Educational Amendments, and Section 504 of the Federal Rehabilitation Act of 1973. It is also the policy of this district that the curriculum content and instructional materials utilized reflect the cultural and racial diversity present in the United States and the variety of careers, roles, and life styles open to women as well as men in our society. Inquiries regarding compliance with Title IX, Title VI, or Section 504 may be directed to Robert L. Mata, Director, AERS, Davenport Community School District, 1606 Brady Street, Davenport, IA 52803, 563.336.3805.

DIVERSITY STATEMENT:

The Davenport Community School District ("DCSD") provides equal educational and employment opportunities and will not illegally discriminate on the basis of race, creed, color, sexual orientation, gender identity, national origin, sex, disability, religion, age, ancestry, or actual or potential parental, familial, or marital status. DCSD will take affirmative action in recruitment, appointment, assignment, and advancement of women and men, members of diverse racial/ethnic groups, and persons with disabilities for job categories in which any of these groups of people are underrepresented. Inquiries related to this policy may be directed to the DCSD Director of Assessment, Equity and Record Services. Inquiries may also be directed to the Iowa Civil Rights Commission, the Region VII Office of the United States Equal Employment Opportunities Commission, or the Region VII Office of Civil Rights, United States Department of Education.

THE DEAN OF STUDENTS (ROOM 425):

(Tardy, Unexcused Absence, Truancy, and Discipline Issues)

EMERGENCY POLICY:

Parents/guardians need to provide accurate and current home, work, and emergency phone numbers. This is to ensure the school's ability to contact parents or guardians so students can receive medical treatment in case of an emergency. When parents do not provide correct information, students are at a disadvantage. In case of an emergency when families need to reach students, please contact the Main Office at 323-1980. School personnel will assist parents/family in contacting the student.

A student may request permission to use the phone located on the counter in the Attendance and Main Office. Students MAY NOT USE cell phones during the school day.

CENTRAL HIGH SCHOOL EMERGENCY ASSISTANCE IN BUILDING:

- Dial 0
- State Location
- Identify Yourself
- Stay on the Phone for Call Confirmation

DCSD PRO-ACTIVE DISCIPLINE POSITION:

The Davenport Board of Education adopted the following disciplinary position on October 9, 1989.

The Davenport Community School District will not tolerate the possession, use or distribution of drugs including alcohol, controlled substances and drug paraphernalia on school grounds.

1. In all cases of possession or use, the student will be removed from school and the police will be informed. The student will be required to go to the Center for Alcohol & Drug Services (C.A.D.S.) or another comparable agency and complete the treatment or the student will be recommended to the Board of Education for expulsion. The student will be recommended for immediate expulsion in the event of a second offense. Any student involved in the distribution of drugs or look-alikes will be recommended to the Board of Education for immediate expulsion.
2. The Davenport Board of Education intends to provide a safe environment in which students and staff can learn and work. The possession of any item designed to harm people such as guns, knives, brass knuckles, martial arts weapons, chains, mace, pepper spray, etc., is prohibited.
3. Students in possession of any of these weapons on school grounds will be excluded from school, reported to the police, and recommended to the Board for immediate expulsion.
4. Gang/Cult-related activities such as display of "colors", symbols, signals, signs, etc. will not be tolerated on school grounds. Students in violation

will be suspended from school and/or recommended to the Board for expulsion.

5. Assault and Battery to school employees will result in immediate exclusion of the student involved and a recommendation to the Board for expulsion from school.
6. Assault and Battery on the part of one student to another will be dealt with firmly. Staff will encourage parents to file charges with the appropriate authorities. Students engaging in this type of behavior will be subject to the discipline code of the school district. Consequences could include recommendation for suspension or possibly even expulsion, depending upon the severity of the act and circumstances.
7. All students willingly participating in a fight will be suspended and parents will be required to come to school for a hearing.
8. Due process in all cases will be followed according to Board Policy.
9. Special procedures pertaining to the suspension or exclusion of special education students will be followed according to state and federal guidelines. Please contact the Director of Special Education for additional explanation.

DETENTIONS:

Detentions must be served within 72 hours from the issuance date. Not serving detentions will result in Saturday Morning Detention.

SATURDAY SCHOOL:

There are times consequences are given to redirect student behavior. Saturday Morning Detention was instituted so students would not miss valuable class time. Two or four hour Saturday morning detentions will be the consequences for behaviors such as cutting classes, unexcused absences, inappropriate language, insubordination, and un-served detentions Saturday School. It begins promptly at 8:00 A.M. Students must be on time and must have work with them. Failure to comply with the rules or serve on the assigned Saturday morning will result in an external suspension.

DISMISSAL FROM CLASS:

If a student is dismissed from class because of improper conduct, she/he is to report immediately to the Dean's Office. Dismissal from class may require a joint parent, counselor, teacher, dean/administrator conference before being reinstated.

PUBLIC DISPLAY OF AFFECTION:

Inappropriate public display of affection is not allowed on school property. Recurring public displays of affection may result in disciplinary action.

SCHOOL SUSPENSION:

The following are examples of violations of school rules, which could result in a suspension:

1. Fighting on school grounds.
2. Smoking or possession of tobacco products on school grounds.
This applies to all students regardless of age
3. Profane and/or abusive language on school grounds.
4. Destruction and/or theft of school property.
5. Leaving the CHS campus during the school day without permission.
6. Loitering in periphery areas during or after school hours.
7. Use and/or possession of alcohol and/or drugs and related paraphernalia.
8. Disrespect and/or harassment of other students and staff.
9. Failure to identify one's self upon request, failure to comply with reasonable staff request, or failure to report to the dean or principal's office when directed by school personnel.
10. Forging corridor passes, admission slips, and absence notes and/or providing any false information on school forms.
11. Gambling on school grounds.
12. Failure to serve Saturday School.

SCHOOL VIOLENCE AND FIGHTING POLICY:

Students actively involved in fighting on school property and/or students who are identified as instigators of such will:

1. Receive up to a 9-day Out-of-School Suspension.
2. Receive a citation from the Davenport Police Department.
3. Receive a minimum (2 hours/day) requirement of attending day classes at a designated off-campus site during the suspension period.
4. Be required, at administrator's discretion, to perform 2 (two) hours of community service at a designated site for every day of suspension.

CLOSED CAMPUS:

Central High School is a closed campus. Once a student arrives at school, they must remain in the school building and on school grounds, unless permission is granted by an administrator or the school nurse to leave. Failure to comply will result in Saturday Morning Detention or suspension.

An exception to this rule is our Wednesday open campus lunch. Senior students or fourth term junior students whose ITED scores meet the standards for improvement set by building administration and who have a GPA of 2.25 or higher for the previous quarter with no "F's", may have a parent sign an authorization form allowing an open campus privilege for one hour each Wednesday. Qualifying students without parental authorization are allowed into our commons area for one half hour of socialization, and non-qualifying students report to half hour guided study sessions.

HALLWAY SECURITY POLICY:

All students and/or strangers to CHS are required to have a planner hallway pass or identification to be in the hallways. If a student is in the hall during class time for any reason, a teacher, office staff, counselor, or authorized personnel will sign the student hallway pass in the planner.

The student should record the destination, time leaving, and time of return on the appropriate page in his/her agenda. Any student in the hallway after the bell without a signed pass will be sent directly to a Dean and consequences will be incurred.

NO LOITERING POLICY-HALLWAYS AND OTHER:

During the school day (7:45-2:35), students are not to loiter in the periphery areas of the school to include, but not limited to, faculty and student parking lots, Palmer Parking Lots, Trinity Episcopal Cathedral, Palmer College, Main Street Monument, alley north of 12th Street, and bus stop on Harrison Street.

Before 7:00 AM and after 2:55 PM students are allowed in the building only when they are under the supervision of school personnel. Students who have early dismissal must leave the school grounds immediately after their final block. This policy applies to all school property.

No student is to loiter or block hallways during the changing periods between classes. He/she is to go directly to his/her next block class.

TELEPHONE/CELL PHONE & ELECTRONICS POLICY:

A student may request permission to use the phone located on the counter in the Attendance and Main Office. Students MAY NOT USE cell phones during the school day. We want to ensure that cell phones or other electronic devices do not interfere with classroom instruction or cause any other problems for students or staff while on district property. Between the hours of 6:30 AM to 2:35 PM or the instructional day, students on school property may not use radios, CD players, DVD players, televisions, beepers, pagers or cell phones for personal use unless given written permission from the principal/assistant principal. (School Board Policy 504.09)

Pagers, cellular phones, radios, iPods/CD, MP3 players, cameras, laser pointers, and other electronic and accessory devices are not permitted in Central High School's class areas, hallways, gymnasium, or cafeteria during school hours. Only parents or guardians can pick up confiscated items from the Dean's Office in Room 425. If a student chooses not to hand over their personal item, a 3-day suspension will occur.

TOBACCO/ALCOHOL/CONTROLLED SUBSTANCES:

No student is permitted to use tobacco or smoke-related materials on school grounds or on school related trips. Iowa Law prohibits the use of, or possession of, tobacco and other smoking materials on school grounds.

Effective July 1, 1991, in the state of Iowa, persons under the age of 18 found smoking will be subject to prosecution and fined \$50/100/250. Possession of smoking materials (lighters, matches, cigarettes, etc.) will result in school suspension.

PHYSICAL EDUCATION PARTICIPATION & NON-DRESS POLICY:

State law requires that every student enrolled in public schools must also be enrolled in physical education. Success in physical education is directly related to class participation. It is, therefore, important for a student to attend class on a regular basis. Proper gym attire is required. If a student does not dress for PE or does not participate in PE, he or she does not meet this requirement. All Physical Education courses will be assigned .5 units for students who earn a passing grade. Students must earn four PE credits to meet graduation requirements.

BOOK RETURNS:

If a student's schedule has changed, it is the responsibility of the student to return the book either to the teacher, the assigned counselor or the Activities Office. If the book is not returned within five days of the drop, the fine for the book will be placed on the student's fees.

LOST OR DAMAGED BOOKS/BREAKAGE:

If books are lost or damaged, they must be paid for at a rate determined by the teacher in charge of that class. Any building or classroom equipment damaged as a result of misuse will be paid for by the student(s) responsible.

The parent or guardian is the responsible party for all book and material fines, including LMC materials. If these fines are not paid, the graduation process could be affected.

LOCKERS & BACKPACKS:

All students are assigned a locker for use at CHS. Students are responsible for this locker. Students are expected to use their own locker and keep it neat and clean. **The sharing of one's locker with other students is not permitted.**

The student assigned to the locker is responsible and liable for the locker and its contents. Students who write on lockers or in other ways deface them shall be subject to disciplinary action. A student will be using good judgment to use only his/her own locker and to keep it locked at all times.

The use of backpacks is not allowed during the school day. Students are recommended to use see through tote bag that don't exceed 14x18 inches in size.

PARKING:

Parking for upper grade students is by permit in the lot south of the campus and the lot north of 12th Street. Student parking is limited. Parking permits are awarded on the basis of a lottery. Students can apply for a parking permit in the spring of their junior year. Criteria for application are 2.0 GPA, enrollment in a minimum of 2 classes per term, and all fees and fines paid. The cost of the permit is \$35. Cars parked in the student lot must have a current parking permit properly displayed. Failure to do so will result in a \$20 ticket, towing (\$150 charge), or revocation of the student permit.

During school hours, faculty, staff, and adult guests exclusively use the north parking lots. Students that have a permit can park in the far north lot. However, all lots may be used for evening or weekend events.

For the convenience of students, bicycles may be parked in special areas provided. Students must provide their own bicycle locks.

SCHOOL BUS RULES:

Follow the Directions of the Driver (Teacher) the First Time

The driver is the authority. Students must respond promptly to the driver's instructions and obey all rules. The driver has the authority to assign seats. You must have permission to use electronic equipment. Animals are not permitted on the bus.

Sit in the Seat at All Times

Students are to load the bus in an orderly fashion and move to their seat immediately. Students are to face forward and may talk quietly to the persons closest to them. At any time the student may be asked to present a bus card or ID.

Keep Aisle Free and Clear in the Case of Emergencies

Students must keep their feet and belongings out of the aisle.

Show Respect for Others

No Physical Aggression, Profane Language/Gestures or Gang-Related Behavior. Students are reminded that they are under school rules while en route to and from school as well as at the bus stop. Distracting the driver or disturbing others will not be tolerated.

Keep All Objects and Body Parts inside the Bus

Students are to keep themselves and their belongings in their seat. Throwing objects in or out of the bus is not permitted.

Food, Drinks, Drugs, Alcohol, Tobacco, Gang Signs & Weapons ARE NOT PERMITTED

Students engaging in behavior that is contradictory to school rules will be disciplined. Any damage to the school bus as a result of student behavior will be charged to the parent or legal guardian.

FEE WAIVERS:

A student shall be granted a waiver of fees if the student or the student's family meets the financial eligibility criteria for free meals offered under the Child Nutrition Program, the Family Investment Program (FIP), Supplemental Security Income (SSI) guideline, transportation assistance under open enrollment provided under 281 sub rule for 17.9(3), or if the student is in foster care. Applications are available in the Food Service/Café area.

SERVICE FEES:

When students register, they are required to pay a service fee. Service fees will be \$27.00 per semester. Payments may be made for the entire year. Service fees are to be paid in Activities Office.

PARENT ASSIST:

<http://www.davenportschools.org/central/pasignup.pdf>

The Davenport Community School District (DCSD) has launched Parent Assistant to further promote educational excellence and to enhance communication with parents. Parent Assistant allows parents and students to view the student's unofficial school records anywhere, anytime an Internet connection is available.

Parents will have access to the following unofficial data about their child:

- Attendance – Absences and Tardies by date and by class
- Grades - (Marks/Grades screen will be turned off while grades are being posted by teacher.)
- Current Progress/Assignments – Current points earned, current grade percentages and assignments
- Demographic Information - Including the ability to submit address & phone changes to school personnel
- Emergency Contacts - Including the ability to submit contact changes to school personnel
- Fees - Fees due and fees paid (Online payments not available at this time)
- Student Schedule

Parents receive a login username and password and an instruction guide after they have submitted a signed Parent Assist Form Acceptable Use Policy/User Guidelines. The password and further instructions will be emailed to parents. The Parent Assist Coordinator, Connie Lohf at lohfc@davenportschools.org or 323-9900, will assist parents to navigate the Parent Assist. Students are encouraged to learn this login and password as well, to take responsibility for their schoolwork.

SENIOR ANNOUNCEMENTS/CAPS AND GOWNS:

Seniors have the opportunity to purchase graduation announcements, name cards and thank you cards, charms, etc. through the Herff Jones Company in the fall (herffjones@iowatelecom.net) or call 1-800-734-6277. Caps and gowns are ordered in the fall and payment is due the first week of May. The cost is approximately \$30.00 (\$45 is the late fee) these are distributed after the graduation rehearsal the last week of school.

GRADUATION REQUIREMENTS/TESTING:

To meet graduation requirements and receive a Davenport Community School District diploma, students must pass all required classes and complete the minimum number of units required. See the High School Course Guide for the specific course requirements or visit the website at (<http://www.davenportschools.org/curriculum.asp>). All courses are 0.5 of a unit of credit per term unless the course description states differently. There are additional classes required in some areas for college entrance.

GRADUATION REQUIREMENTS:

Beginning with the class of 2009 a student will need to meet the following requirements for graduation:

Satisfactory school citizenship and twenty six (26.0) units of credit:

- Language Arts: 4.0 units (8 terms)
- Mathematics: 3.0 units (6 terms)
- Science: 3.0 units (6 terms)
- Social Studies: 3.0 units (6 terms)
- Physical Education: 1.5 units (3 terms)
- Lifetime Fitness: .5 units (1 term)
- Computer Application: .5 units (1 term)

Additionally, a student must:

- Maintain a full schedule through their third year.
- Complete at least one term during their senior year.

NON TRADITIONAL GRADUATION:

- Generally students will be required to complete the necessary course work and graduate from high school at the end of grade twelve. Students may graduate prior to this time if they meet the minimum graduation requirements stated in board policy.

ITED TESTING:

- ITED'S are administered in the spring and are required for all 9th, 10th, and 11th graders.

TRANSFER STUDENTS:

Students transferring to CHS must meet the graduation requirements as defined by the Board of Education of the Davenport Community School District. Transferring students must provide health & dental records, and IEP's or 504 Accommodation Plans (if applicable). The enrollment, placement, and graduation status of transfer students is tentative pending the receipt and evaluation of the official transcript(s).

PUBLIC NOTICE: STUDENT RECORDS ACCESS:

The Davenport Community School District maintains records on each student. These records contain information about the student and his/her education and may include but are not limited to the following types of records: Identification data, attendance data, record of achievement, family background, aptitude and achievement test results, educational and vocational plans, honors and activities, discipline reports, objective counselor or teacher observations, and external agency reports.

Student records are periodically reviewed and inappropriate material is removed. Parents of handicapped students, or handicapped students over age 18, will be informed when personally identifiable information in the records is no longer needed to provide educational services, and before the information is destroyed. The records of each student are generally located in the school, which the student is attending.

Parents of students under age 18 and students over age 18 (eligible student) may exercise the opportunity to review educational records of the student. Copies of student records will be made available to parents and eligible students at a reasonable cost. The fee shall be waived if it would keep the parent or student from viewing the records. Requests from parents or eligible students to view student records will be honored without unnecessary delay and in no instance more than 45 days after the request is made.

ADMIT/WITHDRAW/ATTENDANCE FORM:

❖ Admit Student Procedures - Meet with Head Counselor

Fill out Forms

Pupil Enrollment Form (PED)

Emergency Health Form and Dental Form

Designate Surrogate in case of need

Career Pathway Form

Parent Assist Form

Tour – Follow Tour list with peer tour guide

Meet with counselor

Copy of Transcript, Pathway, Parent Assist

❖ Withdraw Student Procedures

Fill out gold withdraw card from guidance

Take card to each teacher and turn in books, materials, gym locker

Take card to IMC and return books, pay fines

Take card to Activities Office for unpaid assessments

Take card to Guidance Office and get copy of unofficial transcript

Get copy of Immunization Record from Nurse

COLLEGE TESTING PROGRAMS:

- Most 4-year colleges require the ACT or SAT results. Students apply directly to ACT or SAT approximately 6 weeks prior to the test date. Students may pick up applications at the Guidance Office or at the websites: actstudent.org (ACT) & collegeboard.com (SAT). The Davenport Central School code is 161-110 and test center code is 175-410.
- Most 2-year colleges have their own placement tests at registration but also accept the ACT or SAT.

2009-2010 TESTS AND TESTING DATES:

<u>TEST</u>	<u>TEST DATE</u>	<u>REGISTRATION DEADLINE</u>
ACT	Sept 12, 2009	Aug 7, 2009
SAT I/SAT II	Oct 10, 2009	Sept 9, 2009
PSAT/NMSQT	Oct 17, 2009	Oct 16, 2009
ACT	Oct. 24, 2009	Sept 18, 2009
SAT I/SAT II	Nov 7, 2009	Oct 1, 2009
SAT I/SAT II	Dec 5, 2009	Oct 30, 2009
ACT	Dec. 12, 2009	Nov 6, 2009
SAT I/SAT II	Jan 23, 2010	Dec 15, 2009
ACT	Feb. 6, 2010	Jan 5, 2010
SAT I	Mar 13, 2010	Feb 4, 2010
ACT	April 10, 2010	Mar 5, 2010
SAT I/SAT II	June 5, 2010	Apr 29, 2010
ACT	June 12, 2010	May 7, 2010

PSAT:	Preliminary Scholastic Aptitude Test
NMSQT:	National Merit Scholarship Qualifying Test
ACT:	American College Test
SAT:	Scholastic Aptitude Test
SAT II:	Subject Tests

HONORS/GRADES:

At the end of each term, the GPA is computed for each student based on the grades earned in all full-credit classes completed. Points are given to the grades received: A = four points, B = three points, C = two points, D = one point, F = zero points. The point total is divided by the number of full-credit subjects taken. The quotient is the GPA. Class members are then ranked on the basis of their grade point average. Partial credit courses will not be included in the grade point. A partial credit course is anything less than .5 units of credit per term. This GPA and rank is always included on official transcripts. Report Cards are issued at the end of each nine-week term; mid-term reports are issued at conferences into the fifth week of the term.

CHS HONORS, STUDENT AWARDS PROGRAM:

- CHS Honors - Students who excel scholastically are recognized at the annual Student Awards Program in the spring with the 9th & 10th graders to be honored on the 17th of May and the 11th & 12th graders to be honored on the 18th of May. The GPA (Grade Point Average) is determined by the cumulative for A, B, C terms and only CHS classes are included. Also, students must be enrolled in at least two classes each term. Qualifications for the CHS Honors Program are for a GPA every term of:
 - Academic Excellence 4.00
 - First Honors 3.75 - 3.999
 - Second Honors 3.5 - 3.749
 - Scholastic Honors 3.25 - 3.499

Student Honors Awards Program – Students who have a cumulative GPA of 3.5 or above in their full credit subjects on transcript are honored at Commencement. Qualifications for Graduation Honors are:

- Academic Excellence 4.00 Gold Cord
- First Honors 3.75 - 3.999 Silver Cord
- Second Honors 3.5 - 3.749 Red Cord

CLASS GRADE ADVANCEMENT:

Beginning with the class of 2009, students must meet the following minimums to advance to the next grade in July of each year:

- 6.0 units of credit are required to advance to sophomore status
- 13.0 units of credit are required to advance to junior status

GUIDANCE COUNSELING:

http://www.davenportschools.org/central/offices/guidance_office/

- At CHS, visiting your counselor takes on a new importance. Students visit their counselor regarding school programs, scheduling, vocational and college plans, employment, organizations, clubs and personal concerns.
- There is an extensive file of college catalogs, scholarships, and financial aid and ACT/SAT materials. Up-to-date Career Pathways/vocational information regarding careers and job opportunities are available, as well as information concerning all branches of the armed services.
- Parents are welcome to visit their child's counselor after making appointments in advance with their counselor.

COLLEGE PLANNING:

CHS sponsors a number of college planning presentations for students and parents/guardians.

- In the fall, there is a senior class presentation during the school day; parents/guardians are welcome to attend.
- In January, a representative from the College Planning Center of West Des Moines provides a detailed presentation on the FAFSA and the entire financial aid process.
- Appointments for individual help sessions to complete the FAFSA may be scheduled at the January presentation and through the guidance counselors.
- In the spring, an evening presentation for juniors and their parents/guardians provides guidance on the many factors to consider in choosing a college. Advice on college selection, college planning and beneficial campus visits is offered.

In addition to announcements at school and reminders on our websites, letters are sent to parents/guardians informing them of these events.

COLLEGE/TECHNICAL SCHOOL OFFICIAL VISITS:

Seniors are encouraged to the visit college campus or technical school they are considering. This is an important aspect in making a final decision. A maximum of three days of approved absences is allowed for college visits.

Students are required to notify teachers in advance of such a visit by completing a Request for Special Absence Form acquired from the guidance office. It is the responsibility of each student to make up missed work.

COLLEGE REPRESENTATIVE VISITS:

College representatives visit Central on scheduled dates for conferences with interested students. Check the website and the guidance office for specific dates and times. Arrangements must be made in advance with the guidance secretary or the student's counselor.

STUDENT SCHEDULES:

Freshman, sophomores, and juniors are required to take 4 blocks of classes each term. Failure to complete any class will result in a grade of "F" on the transcript. Student schedules are based upon course selections made by students and parents during the registration process. Due to the fact that high school staffing decisions and assignments are based on student selections, dropping classes is not an option.

The week following each mid term is designated as "Schedule Change Week." Changes for the next term will be accommodated based on class availability but are not guaranteed.

CHANGE WEEK DATES

1 st Term	September 28-October 2
2 nd Term	November 30-December 4
3 rd Term	February 16-19

Schedule Correction – After change week schedule corrections may only be made for the following reasons:

- Computer Error
- Student failed the prerequisite course
- Student did not meet the prerequisite
- Academic misplacement, health/medical reason

GRADING SCALE:

District approved grading scale:

A+ = 100+%	C- = 70-72%
A = 93-99%	D+ = 67-69%
A- = 90-92%	D = 63-66%
B+ = 87-89%	D- = 60-62%
B = 83-86%	F = 0-59%
B- = 80-82%	I = Student has 10 days after grading period to complete work
C+ = 77-79%	NG = No grade given
C = 73-76%	S/U = Satisfactory or Unsatisfactory

PARENT/TEACHER CONFERENCES:

In an attempt to improve parent-teacher communications and student performance, Central will hold conferences each term as follows:

Term	Date	Time
A	September 23, 2009	3:30-6:30 PM
B	November, 18, 2009	3:30-6:30 PM
C	February 10, 2010	3:30-6:30 PM
D	April 28, 2010	3:30-6:30 PM

RECORDS:

Records and transcripts of students who graduate, transfer out of the district, or drop-out are available at Central for five years. After five years, these records and transcripts are sent to Pupil Services at the district Administration Service Center (ASC) and may be requested from that office.

TRANSCRIPTS:

The first 5 Official Transcripts are furnished free to students.

- Official Transcripts – sent by the Registrar
If the transcript is for college admission, it must be an official copy with the school seal and must be sent directly from Central to the

college. Official transcripts may be requested to be sent to prospective colleges by completing a transcript form available through their counselor. Official transcripts must be sent from Central to colleges.

- Unofficial Transcripts
Unofficial transcripts for checking high school credits, job interviews, insurance etc. may be requested in the guidance office.

WORK PERMITS:

When a student under 16 years of age is hired for a job, the student should request a work permit form from the Main Office. This form should be returned to the Main Office after the student, parent, and employer have signed it.

TRANSLATORS AVAILABLE:

Translators are available for parent teacher conferences and other school related purposes. Please check with the office staff to arrange these services.

Traductores estan disponibles para conferencias con maestros o algun otro proposito relacionado con la escuela. Por favor pregunte a los empleados de la oficina para gestionar arregios.

Chung toi co nguoi thong dich cho cac cuoc hop phu huynh va giao vien cung nhu cho vai truong hoc khac voi muc dich tuong tu. Xin hay lien lac voi nhan vien van phong de sap xep cac cuoc hop nay.

HIGH SCHOOL BULLY PREVENTION RESOURCES:

The District is committed to providing all students with a safe and civil school environment in which all members of the school community are treated with dignity and respect. To that end, the District has in place policies, procedures, and practices designed to reduce and eliminate bullying as well as processes and procedures to deal with such incidents when they occur. It is incumbent upon everyone to take this to heart and enforce the policy.

The following are web based and local resources for parents and their students to learn more about preventing bullying and how to handle bullying should it be an issue for your child.

Our building Olweus Bully Prevention Coordinator is Patty Gibbs in our Guidance Office. You can visit <http://www.clemson.edu/olweus/> for more information.

The four rules of Olweus are:

- 1) We will not bully/harass others.
- 2) We will help students who are being bullied/harassed.
- 3) We will include students who are left out.
- 4) When we see someone being bullied, we will tell an adult

at school and at home and expect them to do something about it.

WEB-BASED RESOURCES:

<http://www.stopbullyingnow.com/> The links on this site will lead you through an exploration of interventions that work to reduce bullying in schools.

<http://www.tolerance.org/pt/> Tolerance.org promotes and supports anti-bias activism in every venue of life.

<http://ojjdp.ncjrs.org/publications/PubAbstract.asp?pubi=5823&ti=&si=&sei=&kw=bullying&PreviousPage=PubResults&strSortby=&p> The Office of Juvenile Justice and Delinquency Prevention (OJJDP) provide national leadership, coordination, and resources to prevent and respond to juvenile delinquency and victimization. This link is specific to bullying.

<http://isafe.org/> i-SAFE Inc. is the worldwide leader in Internet safety education. Founded in 1998 and endorsed by the U.S. Congress, i-SAFE is a non-profit foundation dedicated to protecting the online experiences of youth everywhere

http://www.safetyzone.org/pdfs/factsheets/factsheet_4.pdf A fact sheet for parents on recognizing and preventing bullying (from the National Resource Center for Safe Schools).

Local Resources

<http://www.qcaffirmingdiversity.org/Youth.html> The formal mission of QCAD is "Quad Citizens Affirming Diversity brings gay, lesbian, bisexual, transgender and straight people together to build an inclusive community through support, education and advocacy."

FOREIGN EXCHANGE PROGRAM:

Central High School has been affiliated with the American Field Service (AFS), AISE and other programs since the 1950s. Approval of the CHS administration is required for participation. The number of exchange students entering CHS is limited to four. International exchange students usually have senior status and spend a year living with a family in Central's district. The host family absorbs the daily living expenses of the student but some assistance is available for special school expenses. Central students interested in becoming a foreign exchange student need to check with their counselor.

INSURANCE:

The Davenport Community School District Board makes it possible for students to participate in a school insurance program for a very small cost to parents. THE SCHOOL DISTRICT DOES NOT CARRY ACCIDENT

INSURANCE. An enrollment blank will be available at Registration and in the Activities Office.

LOST AND FOUND:

Students losing any articles should inquire at the Activities Office. Frequently, articles are not found immediately and brought to the office, so students should inquire several times. Students finding lost articles should bring them promptly to the Activities Office.

SAFETY AND SECURITY:

ASBESTOS MANAGEMENT PLAN FOR DAVENPORT SCHOOLS:

The Environmental Protection Agency (EPA) in 1987 enacted the *Asbestos Containing Materials in Schools Rule*. Often referred to as the *AHERA Rule*. This rule requires that all of the nation's nonprofit elementary and secondary schools, both public and private, inspect their school buildings for asbestos containing building materials, develop a plan to manage the asbestos for each school building, notify parents and staff regarding management plan availability and provide asbestos training to appropriate staff.

The original Asbestos Management Plan for Davenport Schools was completed in 1989. That plan included a set of plans and procedures designed to minimize the disturbance of any assumed asbestos containing materials, as well as periodic surveillance of these materials. A reinspection by a certified asbestos inspector is required every three years. The District's buildings are currently being reinspected by ASPEC Environmental, Inc.

All of our District Buildings meet or exceed standards for asbestos management and are safe. The District is actively pursuing the removal of asbestos containing materials through the use of funding from the Physical Plant and Equipment Levy.

A copy of the asbestos management plan is available for your review in each building office and at the Operations Center Office during regular business hours. All inquires regarding the plan should be directed to: Donna Neppi Cooper, Support Services – Operations, 563-386-3351.

SAFETY REGULATIONS:

Some classes require special protective devices to be used while participating in class activities. As well, some classes may require students to remove articles of clothing that are deemed hazardous. Students are expected to follow these rules, and failure to comply may result in removal from the class.

LOCKER INSPECTION:

The Discipline Policy of the Davenport Community Schools, Section II. 7.G, states “Lockers and other school properties are loaned to the pupils for their use by the Board of Education and are subject to inspection by the administrators anytime it is deemed necessary for the safety and welfare of the pupils and the school. It is desirable that students be present at inspection time.”

STUDENT SEARCHES:

Under “reasonable suspicion,” a student may be searched regarding issues that deal with safety, controlled substances, campus security, or theft. A school official, in accordance with rules, will conduct searches and regulations set by the State of Iowa. Periodically a drug sniffing dog will be used to check lockers and parking lots as a regular part of the substance abuse prevention program. This will be effective as of August 23, 2004. (Board Policy 504.3)

DRESS CODE/PERSONAL APPEARANCE:

Student’s dress, personal appearance, and conduct that disrupt or tend to distract from the instructional procedure of the school will not be accepted. This can include but is not limited to short shorts, micro-mini skirts, crop tops, spaghetti straps, halter tops, backless dresses, spandex shorts, muscle shirts, sagging pants, torn apparel, long chains attached to clothing, gang symbols, and clothing that otherwise would be too revealing for school. Clothing such as hats or headgear is not to be worn or on your person in the school building. Clothing advertising illegal or controlled substances or otherwise offensive graphics and language will not be acceptable at school. Students will be asked to go home or change/cover any material that falls within these categories. Teachers, Counselors, and the Administration will advise students who are not meeting acceptable standards.

During school hours, students may be asked to remove certain items that may be deemed a safety hazard. Temperatures vary throughout the building; only sweaters and sweatshirts are permitted into class. Coats, hats, gloves, vests and jackets must be kept in the student’s locker.

STUDENT IDENTIFICATION BADGE POLICY:

As part of our continuing commitment to student safety, all staff and students in grades 9-12 are required to wear ID’s. At school registration each student will be issued a picture ID card and breakaway lanyard to be worn at all times throughout the school day. Students must have their ID card on their lanyard, around their neck and visible to enter the building, classrooms, and pass through the halls. No pictures, writings, stickers, markings, drawings, etc. are to be placed anywhere on the card. Replacement cards may be requested through the media center for a \$3.00 fee and \$2.00 for a new lanyard. There will be a temporary ID required through the Attendance Office if a student is in

violation of this policy and other consequences to follow. The ID card will provide students with:

- *computer access
- *the ability to check out library materials
- *the ability to purchase food through the school lunch program
- *the ability to purchase extra-curricular tickets (i.e. athletic & dance passes)

NURSE'S OFFICE:

The Nurse's Office is located on the fourth floor. Students who become ill should go to the Nurse's Office with a written pass from a staff member to receive first aid treatment. The nurse is restricted to the furnishing of first aid only. By law, students with asthma or other airway constricting diseases may self-administer their medication upon written consent of the parents and the prescribing physician. The written consent must be kept on file in the nurse's office. For information about Hawk-I insurance or (Healthy and Well Kids in Iowa), brochures about the free or low-cost health care coverage for kids is available in the nurses office or at www.hawk-i.org.

ILLNESSES OR INJURIES DURING THE SCHOOL DAY:

A student who becomes ill after arrival at school should secure a pass from his/her teacher to go to the Nurse's Office. A student, who is seriously ill and should go home, must secure permission from the nurse before leaving the building. The nurse must receive parent/guardian permission before a student is allowed to go home. If the nurse is not involved, the absence will be considered unexcused. The school board assumes no responsibility for medical treatment of students.

CONDITIONS FOR ADMINISTRATION OF MEDICATION:

State Law prohibits giving aspirin or any over-the-counter medications. Any medications taken at school should be authorized through the nurse's office.

1. Medication to be administered shall be provided by the student's parents to school staff in the original prescription container, which shall be labeled with the following:
 - a. Name of pupil
 - b. Name of medication
 - c. Directions for use
 - d. Name of physician
 - e. Name and address of pharmacy
 - f. Date of prescription
2. The following must be provided by the parent and on file at the school:
 - a. A statement signed by the parent requesting/authorizing school staff to administer the medication in accordance with prescription.
 - b. A statement signed by the prescribing physician, with directions specifying the frequency, amount, and method of administration.
 - c. A physician's description of anticipated reactions to and possible side effects of the medication.

OVER-THE-COUNTER MEDICATIONS:

The following must be provided to staff by the student's parent/guardian(s):

1. The medication to be administered in a closed container, which is clearly labeled with the name of the student and name of medication.
2. A statement signed by the parent to be kept on file at the school requesting and authorizing school staff to administer the medication and indicating when and amount of medication to be given.

School personnel assume no responsibility for administering non-prescription medication.

IMMUNIZATION REQUIREMENTS:

The State of Iowa requires that each student be immunized against specific diseases before school attendance can be permitted. Verification of such immunization for each student must be on file in the school nurse's office. It is the Parent/Guardian's responsibility to provide the information to the school.

EMERGENCY TREATMENT/TRANSPORTATION:

If an ambulance is needed for transportation to a hospital, it will be summoned through the 911 procedure. Pupils will be transported to a Davenport hospital unless a specific need or request exists for transportation to a different location. If ambulance transportation is needed the school assumes no financial responsibility.

UNSAFE SCHOOL CHOICE OPTION – NOTIFICATION:

Any student who becomes a victim of a violence, and a criminal charge has been filed, shall, to the extent feasible, be permitted to transfer to another school within the school district. For purposes of this rule, a victim of violence is a student who is physically injured, sexually assaulted or threatened with physical injury as a result of the commission of a crime (as defined by Iowa law) against the student while the student is in the school building or on the grounds of the attendance center. Within ten calendar days following the date of the request, the school district will offer an opportunity to transfer to the parent of the student. Contact the Office of Executive Director for appropriate form at 1606 Brady St., Davenport, IA 52803 or (563) 336-5090.

<p>For purposes of this notice, a violent criminal offense is a forcible felony, physical assault other than simple assault, sexual assault, or extortion. This notice is sent to you under Iowa's Unsafe School Choice Option rules, 281 – Iowa Administrative Code 11.4.</p>
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SCHOOL LUNCH PROGRAM:

The Blue Devil Café Food Court has six food stations and one snack area for students to purchase lunch items. Students may choose from Aunt Chilada's, Pasta Nostra, Sub City, Hot Spot, Good to Go Grill, American Harvest and The Oasis. Breakfast is served daily from 7:00am – 7:40am and costs \$1.15. Student lunch combos cost \$2.25. Free and reduced price meal applications are available at registration and throughout the year in the Food and Nutrition office, room 250. **A computerized point of sale (SNAP) is used.** Each student is assigned a personal I.D. number to access his/her private meal account. Money can be deposited into SNAP accounts during breakfast only. Credit card payments into you student's SNAP account can be made at www.myLunchMoney.com or through the toll free number 1-800-479-3531. After making selection, students proceed to one of the four cashiers. Only one cashier will accept cash. All other express cashiers require that you put money into your SNAP account and use your PIN number.

Students who receive free meals can go through an Express lane, but students purchasing an ala cart item with cash need to go to the cash line. All students can set up a SNAP account to allow them to use the Express lanes.

Students are required to clean their own tables. Trash compactors are located in the hallways as you exit the cafeteria. Place your trays on top of the compactor, making sure that trays are stacked neatly. Help keep the cafeteria an inviting place to eat by making sure that all your trash is disposed of properly. Students who do not comply will be faced with consequences.

CENTRAL IS A CLOSED CAMPUS. STUDENTS ARE NOT PERMITTED TO LEAVE THE BUILDING DURING THE LUNCH PERIODS (EXCEPTION OF WEDNESDAY PRIVLEDGES).

ACTIVITIES, TICKETS & SUPPLY OFFICE:

www.davenportschools.org/central/activities

The Activities Office is located in the southwest corner of the fourth floor. Students may purchase tickets to any school event, school supplies (workbooks, paper, pens/pencils, Blue Devil decals, etc.) as well as pay any fees in this office. The activities office window will be open before school, between class periods and after school. Change will **ONLY** be given during these times.

SCHOOL DANCES:

HOMECOMING: Sponsored by Student Council, Homecoming is a week long event, which includes assemblies, crowning of the Queen, and other activities. Homecoming festivities are concluded with the Homecoming dance, which is a dress-up affair.

SPREE: Sponsored by Student Council, traditionally this evening is a dress-up affair and the girl's treat and includes crowning of the Spree King.

PROM: Sponsored by the Senior Class, this is a formal dance and the final social event of the year. All Central students are welcome to attend. A FREE After-Prom party sponsored by parents for all juniors and seniors and their dates is held at Northpark Mall.

BALLOONS/BOUQUETS:

Deliveries to students are held in the office for pick-up by the students at the end of the school day. All balloons, flowers, etc. delivered to Central High School will be held in the office until the student's dismissal time.

CLASS RINGS:

Class rings are an important tradition at Central. A representative from Herff Jones will be available during lunches in the fall term to take orders. Listen for announcements of these dates and times.

POSTERS:

The Activities Office must approve all posters pertaining to school-sponsored activities before they may be displayed. There are designated areas to hang posters.

STUDENT GROUPS & ORGANIZATIONS:

Student groups may be organized at Central if their basic objective is to be of service to the school and/or provide additional educational opportunities. Organizations are open to all students without reference to race, color, or creed; and permission to organize student groups will be granted by the Activities Office administrators upon the presentation of written statements of the objectives of the group (provided that they are not contrary to the Board of Education's policy) and obtaining of a faculty advisor. A list with advisors contact information is available in the Activities Office.

The following are clubs at CHS:

ARMY JROTC: Motivates students to be better citizens through communication and leadership development. Students plan, execute and lead this program. The best leadership program in High School. Students will build their capacity for life long learning and apply critical thinking techniques.

ART CLUB: The purpose of the Art Club is to give students art experience beyond the school day.

BATTLE OF THE BOOKS: Battle of the Books is a team of 4-6 students who collectively read 32 books as a team. The team takes a written test in April to determine whether they earn a trip to compete in the oral rounds in May.

BLACKHAWK NEWSPAPER: This monthly publication alerts students to news of clubs, sports, and other activities

Also included are features, editorials, and in-depth articles.

BLACKHAWK ON LINE: A student operated online news outlet producing a variety on online media.

BLACKHAWK YEARBOOK: Capturing the memorable highlights of each year, the Blackhawk yearbook tells a unique story of Central High School.

BLUE CREW: A freshman mentor program that provides each freshman with a supportive environment to help ease the transition from middle school to high school. Blue Crew members meet 1-2 times a month to discuss plans and activities geared toward freshman transition.

BLUE DEVIL WORKSHOP: This group meets every Wednesday night from 6 to 8:30pm. The Blue Devil Workshop does work on equipment within the school building and makes needed equipment for the school.

BOOK CLUB: Book Club members meet once a month for book discussion. Members select the books that we read. This club is for teachers and students alike and is a great opportunity for socialization.

BRICOLAGE: A quarterly Literary Arts Magazine Insert in the BlackhawkK produced and edited by journalism students from general student body submissions.

CINE CLUB: The French Department runs the Cine Club, which meets after school during the cold winter months.

CONCERT BANDS: The concert bands are the focal point of the Central High School Band Program. They focus on continually building the fundamentals it takes to be a successful student musician. There are three concert bands at Central High School that meet during the school day. They are divided into Cadet Band, which consists of 9th graders, and Varsity and Concert Bands, consisting of 10th-12 graders. Placement in Varsity and Concert Bands is based on the development of each student. Concert Band is the premier ensemble consisting of students with superior musicianship. Varsity Band is designed to keep students developing their musical skills to achieve success in Concert Band in the future. All three bands perform concerts year-round and participate in festivals throughout the region.

DRAMA CLUB: The purpose of the Drama Club is to stimulate interest in all aspects of theatre. Club members get involved with various activities and projects sponsored by the Drama Department.

ENVIRONMENTAL CLUB: Environmental Club meets every Wednesday after school. Environmental Club members are activists in our community for the environment and plan numerous events around these issues.

FELLOWSHIP OF CHRISTIAN ATHLETES: To present to athletes and coaches and all whom they influence the challenge and adventure of receiving Jesus Christ as Savior and Lord, serving Him in their relationships and in the fellowship of the church. Meetings take place in Kahler Auditorium every Friday morning at 7:00 am.

FRENCH CONVERSATION GROUP: Continues to introduce students to all things French: food, fun, fashion, films! Meets once monthly. See Mlle. Weir in 339 for details and sign-up.

GERMAN CLUB: German Club provides an opportunity for students to learn about German language and customs.

INDIGO INK: Indigo Ink is a literary/art magazine published once a year showcasing the creative talents of Central High School students.

INTERNATIONAL CLUB: Members assist our international exchange students. Central students who wish to become exchange students are given encouragement and assistance.

JAZZ BANDS: The jazz bands at Central High School focus on the study of American Jazz, Rock, Funk, and Latin music. There are two jazz bands consisting of students in grades 9-12. The jazz bands rehearse outside of the school day, either before or after school. Jazz Band I is an auditioned ensemble and consist of a strict jazz instrumentation of 6 saxophones, 5 trombones, 5 trumpets, and a rhythm section. Jazz Band I performs at competitions and festivals throughout the Midwest, along with performing community concerts. Jazz Band II is open to any student and instrument without audition. They perform for community events, school concerts, and participate in festivals throughout Iowa. Students must be co-enrolled in Concert, Varsity, or Cadet Band.

KEY CLUB: Key Club is the oldest and largest service program for high school students. Members of the Kiwanis International family, Key Club members build themselves as they build their schools and communities.

LIFT EVERY VOICE: A quarterly magazine of minority thought inserted in the BlackhawkK for distribution.

MARCHING BAND (MARCHING BLUE DEVILS):

The “Marching Blue Devils” are one of Central High School’s premier performing groups. It involves students in grades 9-12 performing a 10-minute show of music and movement combined. Students in the instrumental section of the band, such as winds and percussion, may open enroll, but students wishing to be selected to perform with the color guard, must audition. Rehearsals are outside of the school day to prepare for performances and competitions. The “Marching Blue Devils” perform at all home football games, local parades, and actively compete against high schools throughout the Midwest and the nation. Students must co-enroll in Concert, Varsity, or Cadet Band.

MOCK TRIAL: Teams of 8-10 students play the roles of attorneys and witnesses as they prepare and present both sides of a legal problem. Regional competition is usually in early March, with the state competition in late March.

NATIONAL FORENSIC LEAGUE (NFL): NFL is designed to prepare the student for the world of communication and to become a leader in that world, not just a follower.

NATIONAL HISTORY DAY: NHD provides an exciting way for students to study and learn about historical issues, ideas, people, and events. Regional competition is usually in late March with the state competition in late April.

NATIONAL HONOR SOCIETY: The object of the National Honor Society shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character of students of Davenport Central High School.

PERCUSSION ENSEMBLES/STEEL DRUM BAND:

The percussion ensembles at Central High School focus on rehearsing and performing music designed for percussion ensemble to develop musical skills they would not develop through concert band music. Percussion ensembles meet throughout the school year during their respective concert band block. It is an expectation that all student percussionists participate in the percussion ensembles. Also, Steel Drum Band is an expansion of percussion ensemble. Students will occasionally rehearse Steel Drum music during their percussion ensemble time. Central High School is currently the only high school in Iowa to incorporate steel drum as an ensemble. The Percussion Ensembles and Steel Drum Band perform year-round and participate in festivals throughout Iowa. Students must be enrolled in a concert band to participate.

QUAD CITIES SCHOLARS PROGRAM: The purpose of the Quad Cities Scholars Program is to present a global picture of how school, home and work are closely related. Participation is based on teacher recommendation and GPA of 2.5.

QUILL AND SCROLL/JOURNALISM: The Quill and Scroll Society is an international honorary organization whose purpose is to recognize outstanding high school journalists. The group organizes materials for journalism competitions, trips and special projects. It holds a banquet in the spring where induction and cording takes place in conjunction with publication awards.

S.A.D.D. (Students Against Driving Drunk): The purpose of the S.A.D.D. chapter is to promote and maintain student/faculty awareness of the dangers of drugs and alcohol and driving while under the influence of those substances.

SCHOLASTIC BOWL: Scholastic Bowl is an academic competition where high schools compete against each other on a variety of academic questions. Team members also compete in Knowledge Master Open competition twice a year.

SCIENCE CLUB: Our Science Club is chartered by the Future Scientists of America, an affiliate of Science Service, Inc., by the Science Clubs of America, an affiliate of the National Science Teachers Association and also by the Iowa Junior Academy of Science, an affiliate of the Iowa Academy of Science.

SECME: The Southeastern Consortium for Minorities in Engineering, Inc. * (SECME) strives to increase the number of high school students prepared to enter and complete studies in engineering, mathematics, and science.

SHADES OF SUCCESS/BOYS TO MEN: Shades of Success/Boys to Men is a leadership club for grades 9-12th. Male and female students are encouraged to join this group of students from diverse backgrounds and develop leadership

skills. Meetings are held on Wednesdays at 1:40-2:30pm in room 419. Everyone is welcome to attend.

SHOW CHOIRS: CENTRAL SINGERS AND BLUE VIBRATIONS:

Central Singers (varsity show choir) and Blue Vibrations (preparatory show choir) are Central High School's co-ed show choirs. These two groups' members are chosen during auditions at the end of each school year. After selecting personnel for each group, the show choirs rehearse outside of the school day to prepare a competitive show for the following year's season. During the competition season, the groups perform a 20 minute show consisting of various pop and show tunes at a variety of different competitions throughout the Midwest. There are also opportunities to be a part of the behind the scenes stage "crew" and the back up band, or "pit." Both pit and crew are selected by the directors at the beginning of the school year.

STUDENT COUNCIL: The purpose of the Student Council is to foster good citizenship, encourage student participation in promoting the general welfare of our school, provide a channel for expression of student opinions, coordinate co-curricular activities, and protect and foster the spirit and reputation of our high school.

SPANISH CLUB: Focuses on Spanish language and cultural aspects of Spanish speaking countries. Open to any past, present or future Spanish student who is interested. Meets every other week, Mondays after school.

THE CENTRAL ISSUE:

The Central Issue is a newsletter published and mailed to families each semester. It contains articles of upcoming events, special classroom activities and field trips, and an updated calendar.

PARENTS' CLUBS:

Several parents' clubs are available to interested persons. Any parent interested in these activities should contact the following people:

Band	Mr. Tim Hatcher & Mr. Cory Hanson
Orchestra	Mr. Dan Mays
Vocal Music	Mr. Michael Reese & Ms. Emily Wall

ATHLETIC SPORTSMANSHIP:

Students should set a good example in the matter of sportsmanship and quickly condemn unsportsmanlike conduct on the parts of others.

To this end, students should:

1. Remember that a student spectator represents his/her school the same, as does the athlete.
2. Recognize that the good name of the school is more valuable than any game won by unfair tactics.
3. Respond with enthusiasm to the calls of the cheerleaders for yells in support of the team, especially when the team is losing.

4. Accept the decision of officials without question.
5. Recognize and applaud an exhibition of fine play or good sportsmanship on the part of all participants.
6. Impress upon the community its responsibility for the exercise of self-control and fair play at all athletic contests and any contests between schools.

ATHLETIC AWARDS:

Varsity, reserve, sophomore, and freshmen athletic awards are presented to participants recommended by their coaches. These recommendations are based on the following: 1) Participation requirements; 2) Regular attendance; 3) Meeting the standards established by the high school athletic associations and Central High School.

Letters are awarded in the following sports: baseball, basketball, football, golf, tennis, track, wrestling, swimming, volleyball, softball, and soccer. Letters are also awarded to cheerleaders, poms, student managers, and student-trainers. A gold “D” pin will be awarded to any athlete, manager, or student-trainer who has received a varsity letter award in a singular sport each year during their sophomore, junior, and senior years. Only one gold “D” will be awarded to each athlete.

IHSAA & IGHS AU ELIGIBILITY RULES FOR PARTICIPATION IN ATHLETICS:

<http://www.davenportschools.org/central/athletics/NoPassNoPlay.pdf>

The Iowa Department of Education has developed the “Scholarship Rule,” 36.15 (2).

NO PASS, NO PLAY - The policy goes into effect July 1, 2006.

a. All contestants must be enrolled and in good standing in a school that is a member or associate member in good standing of the organization sponsoring the event.

b. All contestants must be under 20 years of age.

c. All contestants shall be enrolled students of the school in good standing. They shall receive credit in at least four subjects, each of one period or “hour” or the equivalent thereof, at all times. To qualify under this rule, a “subject” must meet the requirements of 281—Chapter 12. Coursework taken from a postsecondary institution and for which a school district or accredited nonpublic school grants academic credit toward high school graduation shall be used in determining eligibility. No student shall be denied eligibility if the student’s school program deviates from the traditional two-semester school year.

(1) Each contestant shall be passing all coursework for which credit is given and shall be making adequate progress toward graduation requirements at the end of each grading period. Grading period, graduation requirements, and any interim periods of ineligibility are determined by local policy. For purposes of

this sub rule, “grading period” shall mean the period of time at the end of which a student in grades 9 through 12 receives a final grade and course credit is awarded for passing grades.

(2) If at the end of any grading period a contestant is given a failing grade in any course for which credit is awarded, the contestant is ineligible to dress for and compete in the next occurring interscholastic athletic contests and competitions in which the contestant is a contestant for 30 consecutive calendar days.*

d. A student with a disability who has an individualized education program shall not be denied eligibility on the basis of scholarship if the student is making adequate progress, as determined by school officials, towards the goals and objectives on the student’s individualized education program.

e. A student who meets all other qualifications may be eligible to participate in interscholastic athletics for a maximum of eight consecutive semesters upon entering the ninth grade for the first time. However, a student who engages in athletics during the summer following eighth grade is also eligible to compete during the summer following twelfth grade. Extenuating circumstances, such as health, may be the basis for an appeal to the executive board which may extend the eligibility of a student when the executive board finds that the interests of the student and interscholastic athletics will be benefited.

f. All member schools shall provide appropriate interventions and necessary academic supports for students who fail or who are at risk to fail, and shall report to the department regarding those interventions on the comprehensive school improvement plan.

g. A student is academically eligible upon entering the ninth grade.

h. A student is not eligible to participate in an interscholastic sport if the student has, in that same sport, participated in a contest with or against, or trained with, a National Collegiate Athletic Association (NCAA), National Junior College Athletic Association (NJCAA), National Association of Intercollegiate Athletics (NAIA), or other collegiate governing organization’s sanctioned team. A student may not participate with or against high school graduates if the graduates represent a collegiate institution or if the event is sanctioned or sponsored by a collegiate institution. Nothing in this sub rule shall preclude a student from participating in a one-time tryout with or against members of a college team with permission from the member school’s administration and the respective collegiate institution’s athletic administration. [This is NOT a substantive change; it clarifies the “college squad” rule.]

i. No student shall be eligible to participate in any given interscholastic athletic sport if the student has engaged in that sport professionally.

j. The local superintendent of schools, with the approval of the local board of education, may give permission to a dropout student to participate in athletics upon return to school if the student is otherwise eligible under these rules.

k. Remediation of a failing grade by way of summer school or other means shall not affect the student's ineligibility. All failing grades shall be reported to any school to which the student transfers.

*Study tables are required for non-passing grades (see website for policy).

ATHLETIC BUILDING ELIGIBILITY EXPECTATIONS:

For student athletes that do not have passing grades in 1 or more classes, they will be required to attend 1-day a week study table, Wednesdays from 1:45-2:30pm in the west end of the cafeteria. Students must be checked in before 1:45pm to count toward their eligibility requirements. Athletes with midterm or final term Fs are required to attend the weekly study table with appropriate work from failing class until the end of the next reporting period. In-season athletes' grades will be monitored on a bi-weekly basis. Results for not attending study table will be posted on the website.

GOOD CONDUCT RULE:

The Board of Education believes participation in school activities is a privilege. School activities provide the benefits of promoting additional interests and abilities in the students during the school years and for a lifetime.

The Good Conduct Rule as passed by the Davenport School Board is as follows:

To retain eligibility for participation in all Davenport Community School District High Schools and Intermediate Schools, extracurricular activities, students must conduct themselves as good citizens both in and out of school at all times.

If you're personal habits and conduct in and out of school are such as to make you unworthy to represent the ideals, principles, and standards of your school. Students who represent the school in an activity are expected to serve as good role models to other students and to the members of the community.

Any student who, after a hearing at which the student shall be confronted with the allegation, the basis of the allegation, and given an opportunity to tell the student's side, is found to have violated the school's Good Conduct Rule will be deemed ineligible for a period of time, as described below. A student may lose eligibility under the Good Conduct Rule for any of the following behaviors:

Possession, use or purchase of tobacco products, regardless of the student's age.

Possession, use, or purchase of alcoholic beverages, including beer and wine ("use" includes having the odor of alcohol on one's breath).

Possession, use or purchase of illegal drugs or the unauthorized possession use or purchase of otherwise lawful drugs.

Engaging in any act that would be grounds for arrest or citation in the criminal or juvenile court system, excluding minor traffic offenses.

Inappropriate or offensive conduct such as fighting, insubordination (talking back or refusing to cooperate with authorities) hazing or harassment of others. If a student transfers in from another Iowa school or school district and the student had not yet completed a period of ineligibility for a violation of a Good Conduct Rule in the previous school or school district, the student shall be ineligible if the administration determines that there is general knowledge in our school district of the fact of the student's violation in the previous district. Penalties: Any student who, after a hearing before the administration, is found to have violated the Good Conduct Rule, during the school year or summer, is subject to a loss of eligibility as follows:

First Offense: The student shall be ineligible for 25% of the performance dates and if the offense involves substance abuse must attend CADS or a similar agency.

Second Offense: The student shall be ineligible for 50% of the performance dates.

Third Offense: The student shall lose eligibility for one calendar year. The period of ineligibility attaches immediately upon a finding of a violation if the student is currently engaged in extracurricular activities and, if not, or if not completed during the current activity, is begun or carried over to the time the student seeks to go out for the next activity or contest. However, if the period of time between a violation and an activity is twelve calendar months or more, the student shall not serve an ineligibility period for the violation.

An ineligible student shall attend all practices or rehearsals, but may neither "suit up" nor perform/participate. If a student drops out of an activity prior to completion of the period of ineligibility, the penalty or remainder of the penalty will attach when the student next seeks to go out for an activity, subject to the 12-month limitation above.

The penalties shall accumulate in intermediate school, and then the student will begin again at the start of ninth grade and the penalties will accumulate during grades 9-12. However, if the student does not have another violation during a 12-month period, the accumulation will start over.

Reduction in Penalty: On the first offense, if a student comes forward to a coach, administrator, or activity sponsor to admit (self-report) a violation of the Good Conduct Rule within forty-eight hours of the violation, the penalty may be reduced by the administration to one playing date and a referral to CADS or a comparable agency. This reduction in penalty shall only apply to a first offense.

Appeals: Any student who is found by the administration to have violated the Good Conduct Rule may appeal this determination to the Director of Co-Curricular Activities and Security within three (3) school days of being advised of the violation. The penalty will be in effect pending the director's decision.

ATHLETIC PHYSICAL EXAMINATIONS:

The State Department of Public Instruction requires all inter-scholastic athletes to be physically examined ANNUALLY by a licensed physician. Student athletes CANNOT PRACTICE OR PARTICIPATE until the examination is completed and a physician-signed Physical Examination/Insurance Card signed by the parent is on record in the Activities Office.

We strongly urge all athletes to have examinations by their own family physicians. However, if an athlete is unable to go to his/her own physicians, all Davenport High Schools sponsor a group physical examination program in the spring. Physicals are valid for one year.

A Physical Examination/Insurance/Parental Permit Card is available in the Activities Office.

ATHLETIC INJURIES/INSURANCE:

The following is the statement of the athletic director concerning injuries: "A team physician is paid a fee for the emergency care of athletes while participating in secondary interscholastic athletics. The department assumes no financial obligation beyond the emergency care provided by the team physician." Emergency care is defined as care which is limited to first aid treatment only. Any further treatment will be the financial responsibility of the individual player's parents or guardian.

All athletes participating in interscholastic athletics, except football, are encouraged to buy the school insurance policy. Insurance policies covering football injuries will be made available to football players when they first report for practice.

ATHLETIC ACTIVITIES:

Central High School offers 21 interscholastic sports. These activities provide many choices and opportunities for athletic participation for our students.

Prior to practice and/or participation in any of the athletic activities offered, it is necessary to do the following:

1. Have on file at school a signed Parent Permission card.
2. Have on file at school a valid Physical Examination form, which includes school insurance or proof of insurance.
3. Have fulfilled all scholastic eligibility requirements established by our school.
4. If additional information is needed, contact the Activities Office or talk with a member of our coaching staff.

Central High School offers the following interscholastic sports

BASEBALL	GIRLS SOCCER
BOYS BASKETBALL	GIRLS SOFTBALL
GIRLS BASKETBALL	BOYS SWIMMING
GIRLS BOWLING	GIRLS SWIMMING
BOYS CROSS COUNTRY	BOYS TENNIS
FOOTBALL	GRLS TENNIS
BOYS GOLF	BOYS TRACK
GIRLS GOLF	GIRLS TRACK
BOYS BOWLING	VOLLEYBALL
BOYS SOCCER	WRESTLING
GIRLS CROSS COUNTRY	

CALENDAR ABBREVIATIONS:

BBKB	Boys Basketball	BTR	Boys Track	GG	Girls Golf
BG	Boys Golf	CC	Cross Country	SB	Softball
BSW	Boys Swimming	GSW	Girls Swimming	FB	Football
GTEN	Girls Tennis	BSOC	Boys Soccer	WR	Wrestling
BTEN	Boys Tennis	GTR	Girls Track	VB	Volleyball
GBKB	Girls Basketball	GSOC	Girls Soccer	BBL	Boys Bowling
GBL	Girls Bowling	BB	Baseball		

INTERNET ACCEPTABLE USE AGREEMENT:

Davenport Community School District Computer Systems Terms and Conditions

Technology is a vital part of the school district curriculum and appropriate and equitable use of computer systems and the Internet shall allow employees and students to access resources unavailable through traditional means. Internet access is coordinated through the Davenport Community Schools wide area network and the Mississippi Bend AEA 9 access to the Internet. To ensure the smooth operation of the network, end users must adhere to established guidelines regarding proper conduct and efficient, acceptable, ethical and legal usage. Employees and students shall be instructed on the appropriate use of the Internet prior to being allowed access through school facilities.

Acceptable Use: The use of district computer systems and the Internet – including the use of email, chat, or instant messaging – must be in support of education and research and consistent with the District CSIP, educational objectives, and the terms and conditions of this agreement. Use of other organizations’ networks or computing resources must comply with the rules appropriate for those networks. Transmissions that violate any district, state, or U.S. regulations are prohibited. These transmissions include, but are not limited to copyrighted material, threatening or obscene material or material protected by trade secret. Use for commercial activities or political lobbying is prohibited.

Privilege: The use of district computer systems and the Internet is a privilege, not a right, and inappropriate use may result in cancellation of that privilege and possible additional actions.

Netiquette: (Network Etiquette) – You are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

Language - Do not be abusive in your messages to others. Use appropriate language. Do not swear, use vulgarities or any inappropriate language.

Privacy - Note: Electronic mail (e-mail) is not guaranteed to be private. Messages relating to or in support of illegal activities may be reported to the authorities. Illegal activities are forbidden. This includes, but is not limited to, threats, harassment, stalking and fraud.

Disruption - Use of the network in such a way that you would disrupt or limit the use of the network by other users is prohibited. This includes distribution of jokes; lists, chain mail and other unauthorized uses of the system. Remain on the system long enough to get needed information, then exit the system.

Private Property: Assume that all communications and information accessible via the network are private property. Credit all sources and respect all copyright laws.

No Warranties. The Davenport Community School District makes no warranties of any kind, whether expressed or implied, for the information or services provided through the network. The District will not be responsible for any damages. This could include loss of data or service interruptions. While the District maintains an Internet Filter to restrict access to inappropriate sites – including those with visual depictions that include obscenity, pornography, or are harmful to minors – no filter system is perfect. Ultimately, it is the user's responsibility to comply with the terms and conditions of this agreement.

Security. Security on any computer system is a high priority, especially when the system involves many users. Do not use another individual's account without written permission from that individual. Attempts to access the network as anyone other than your assigned User ID may result in cancellation of user privileges. Any user identified as a security risk may be denied access to the district's computer resources.

Vandalism. Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy hardware, software, or data of another user, or any of the above listed agencies or other networks. This includes, but is not limited to, the uploading or creation of computer viruses or breaching security measures.

Safety. Do not reveal your personal (home) address or phone number or those of other students or colleagues.

References. Children's Internet Protection Act, 47 U.S.C. §254(h). Iowa Code § 279.8(1995). Board Policy 605.06 Internet: Appropriate Use (Revised 5/28/02; Board Policies 101.01 Board-Community Relations; 101.02 Information Dissemination; 103.02 Use of District Communications Systems; 504.6 Parent and Student Rights and Responsibilities; 501.13 Attendance

Records; 604.11 Professional and Curriculum Library; 605.13 Technology and Instructional Materials.

LMC USE AGREEMENT:

- During the school day, all students must present a pass from their teacher and sign in upon arrival and out when leaving. It is very important that your information be readable; this includes your first and last name and the last name of your teacher. You will be sent back to class if this is not done or if you do not have a pass in your planner.
- You must also have a pass to be in the LMC during your lunch period.
- There will be NO food or drinks in the LMC. If food or drinks are visible they will be thrown away.
- Any cell phones, music players or earphones that can be seen or heard will be turned in to the Dean’s office.
- All books and fines must be paid in full to be allowed to check out new materials.
- All web sites visited must be in support of education, research, and/or the educational objectives of a class assignment.
- No settings on any computer can be changed, including, but not limited to backgrounds, screen setting, or network.
- A school ID is required to check out materials from the LMC.
- Do not copy any music files onto your eLocker.
- Any violation of to the Acceptable Use Policy can result in computer privileges being revoked and school disciplinary action and/or appropriate legal action may be taken.
- Access to computers, the network, and internet is designed for educational purposes.
- Davenport Community School District has taken precautions to restrict access to inappropriate material. However, it is impossible for the District to restrict access to all such material, and I will not hold the District responsible for materials acquired on the network.

By using any DCSD computer students are agreeing to abide all policies on the use of computers and the LMC.

IOWA AEA ONLINE:

www.iowaaeaonline.org

(There are links to all sites from the site above)

Site	Information Type	User Name	Password
AccuWeather	Detailed weather information including	1611109	aea09

	forecasts and a climatologically database		
AP Images	Resource for images, text, audio, and graphics – very up to date	1611109	aea09
Atomic Learning	An electronic help desk of training system for your favorite software programs	1611109	aea09
ClipArt	Clip art, photos, images, fonts, and sounds for educational use at no charge to user	1611109	aea09
EBSCO	Magazine biographies, newspapers, & educational journals	1611109	aea09
SIRS	SIRS offers Pro & Con information on today's leading issues	1611109	aea09
World Book	This online encyclopedia includes the print edition plus additional articles, pictures, videos and sounds.	1611109	aea09

RESEARCH PAPER FORMAT GUIDELINES:

Secondary Language Arts Department

Header, Heading, and Title

A research paper does not need a title page; however, an instructor may require one. If so, follow that instructor's directions. On the first page, begin by inserting a **header** by pulling down under "View." Select "Header and Footer," but use only the header. One-half inch from the top, type your last name, capitalized correctly; space once and insert the page number, using the "insert page number" function; and right justify. Close the header function. For the **heading**, beginning one inch from the top of the first page and flush with the left margin, type your name, your instructor's name, the course title, and the date in military format (9 January 2007) on separate lines, double-spaced.

Double space again, and center the **title** using the "center function." Double space also between the heading and the title and between the title and

the first line of the text. Do not underline your title. Do not put quotation marks around your title. However, if your title includes an author's title, punctuate that title accordingly.

Margins

Except for page numbers, leave margins of one inch at the top and bottom and on both sides of the text. You may have to reset the left and right margins if they're preset at 1.25 inches.

Indent the first word of a paragraph one-half inch (or five spaces) from the left margin. Indent set-off quotations (quotations longer than four lines) one inch (or ten spaces) from the left margin, but do not change the right margin. Do not use quotation marks at the beginning and end of the set-off quotation unless something is quoted within the set-off quotation. The citation for a set-off quotation appears after the punctuation at the end of the quotation.

Spacing

A research paper must be double-spaced throughout, including quotations and the list of works cited. If a paper must be handwritten for a specific, approved reason, follow instructor's directions for spacing.

Space one space only after end punctuation, e.g., period, question mark, or exclamation point.

Page Numbers

All pages will be numbered consecutively in the paper in a header that is right justified as specified above. This includes the Works Cited page, which should be part of the same document/file as the paper to insure consecutive pagination. Do not use the abbreviations "p." or "pp." or "pgs." before the page number or add any punctuation mark.

MLA-BASED WORKS CITED REFERENCE

GUIDELINES:

One Author

Crichton, Michael. *The Terminal Man*. New York: Ballantine, 1972.

One Editor

Gun, Giles, ed. *Literature and Religion*. New York: Harper, 1991.

Two Authors

Blocker, Clyde R., and Robert H. Plummer. *The Two Year College: A Social Synthesis*. Englewood Cliffs, NJ: Prentice Hall, 1995.

Note: When the city is not commonly known, add the accepted state abbreviation form, e.g., IA, IL, CA, etc.

Three or More Authors

Bondanella, Peter, et al. *Dictionary of Italian Literature*. Westport, CT: Greenwood, 1998.

Two or More Books by the Same Author

Frye, Northrop. *Anatomy of Criticism: Four Essays*. Princeton: Princeton UP, 1957.

---, ed. *Sound and Poetry*. New York: Columbia UP, 1957.

---. *A Study of English Romanticism*. New York: Random House, 1968.

Note: UP refers to University Press. If source says University of California Press, it is cited as U of California P, then the copyright. Second and third writings by the same author begin with three hyphens and a period or a comma.

Signed Newspaper Article

Collins, Glenn. "Single-Father Survey Finds Adjustment a Problem." *New York Times* 21 Nov. 2006, local ed.: B17.

Note: Use the three-letter abbreviation for each month, e.g., Jan., Mar., Aug., Jul. List the day before the month and the year. If there is more than one edition of a newspaper, identify the edition following the date.

Signed Article in a Magazine

Burns, Edward. "The Art of Cycling." *Sports Illustrated* 10 Sept. 2006: 63-67.

Note: Page numbers appear without a "p." or "pp."

Encyclopedia Article

Walters, Martin. "China." *Encyclopedia Americana*. New York: Encyclopedia Press, 2002.

Note: Identify author if known; otherwise, start with article title.

Signed Editorial

Malkofsky, Morton. "Let the Unions Negotiate What Is Negotiable." Editorial. *Learning* Oct. 2006: 6.

Government Publication

United States. General Services Administration. *Consumer Information Catalog*. Pueblo: GPO, 2006.

Pamphlet

Grayson, George W. *The North American Free Trade Agreement*. New York: Foreign Policy Association, Inc., 2006.

An Interview

Gordon, Sue. Interview. *All Things Considered*. Natl. Public Radio. WNYC, New York. 1 June 2006.

Parks, Isaiah M. Personal Interview. 27 July 2006.

Peterson, Edward. Telephone Interview. 10 Dec. 2006.

Online Information Database

“Fresco.” *Britannica Online*. Vers. 98.2. Apr. 2006. Encyclopedia Britannica. 8 May 2006 <<http://www.eb.com>>.

Note: Begin with author of article if known. Do not include anything beyond “.com,” “.org,” or “.edu.”

Article from an Electronic Subscription Service, Database, or Online Collection

Cite the relevant information (author, article title, periodical title, and volume, date, and page number information) followed by the name of the database or subscription collection; the name of the library through which you accessed the content, including the library’s city and state; plus date of access and the URL for the home page.

Brodson, Mark. “Voluntary Use of Online Lecture Notes.” *Computers and Education* 44 (2005): 409-21. EBSCO. West High Lib., Davenport, IA. 28 Oct. 2006 <<http://www.sciencedirect.com>>.

Article in an Online Periodical, Magazine, Scholarly Journal

Kinsley, Michael. “Now Is the Summer of Too Much Content.” *Atlantic Monthly* June 2006. 25 June 2006 <<http://www.atlantic.com>>.

Wheelis, Mark. “Investigating Disease Outbreaks.” *Emerging Infectious Diseases* 6.6 (2005): 33 pars. 8 May 2006 <<http://www.cdc.gov>>.

Note: Some electronic journals and magazines provide volume and issue information and paragraph or page numbers. Include these if available.

Broadcast Television or Radio Program

“The Blessing Way.” *The X-Files*. Fox. WXIA, Atlanta. 19 Jul. 1998.

“The One Where Chandler Can’t Cry.” *Friends: The Complete Sixth Season*. Writ. Andrew Reich and Ted Cohen. Dir. Kevin Bright. NBC. 10 Feb. 2000. DVD. Warner Brothers, 2004.

Lessons for the Living. Dir. Samantha Elliott. PBS. IPTV, Des Moines. 23 Oct. 2006.

Film

Conspiracy. Dir. Frank Pierson. HBO Films, 2001.
Lucas, George, Dir. *Star Wars Episode IV: A New Hope*. 1977.
Twentieth Century Fox, 1997.

Professional or Personal Site

Author (if given). Title of Site in italics. Date of Posting/Revision.
Name of Institution or Organization associated with site. Date of access. Electronic address.

Lancashire, Ian. *Home Page*. 28 Mar. 2003. U of Toronto. 27 Aug. 2003 <<http://www.chas.utoronto.ca:8080/~ian>>.
Romance Languages and Literatures Home Page. 2006. Dept. of Romance Langs. and Lits., U of Chicago. 8 Jul. 2006 <<http://humanities.uchicago.edu>>.

Short Work from a Web Site

Author's name (if given). Title of short work in quotation marks. Title of site, in italics. Date of publication or last update. Sponsor of the site (if not named as the author). Date of access. The URL in angle brackets, e.g., < >. URL should not be underlined. You might have to pull down under Edit and select Undo AutoFormat to remove the underlining and restore the angle brackets.

*At times, some of these elements for online sources will not apply or will be unavailable.

Shiva, Vandana. "Bioethics: A Third World Issue." *NativeWeb*. Jan. 2006. U of California Science Dept. 24 Feb. 2006 <<http://www.nativeweb.org>>.

Previously Published Scholarly Article in a Collection

Give the complete data for the earlier publication and then add "Rpt. in" (Reprinted in), the title of the collection, and the new publication facts:

Frye, Northrop. "Literary and Linguistic Scholarship in a Postliterate Age." *PMLA* 99 (2004): 90-95. Rpt. in *Myth and Metaphor: Selected Essays, 1995-2005*. Ed. Robert D. Denham. Charlottesville: UP of Virginia, 2005. 18-27.
Roberts, Sheila. "A Confined World: A Rereading of Pauline Smith." *World Literature Written in English* 24 (2005): 232-38. Rpt. in *Twentieth-Century Literary Criticism*. Ed. Dennis Poupard. Vol. 25. Detroit: Gale, 2006. 299-402.

Information on a CD-ROM

Braunmuller, A. R., ed. *Hamlet*. By William Shakespeare. CD-ROM. New York: Voyager, 2006.

Rodes, David S. "The Price of Success." *New York Times* 28 Nov. 2006. late ed.: D4. *New York Times Ondisc*. CD-ROM. UMI-ProQuest. Dec. 2006.

Documentation of Text

Documentation in research papers is required to acknowledge credit for sources of information used in writing a research-based paper. This is accomplished through the use of in-text citations and a works cited page.

In-text citations are required for the following reasons:

1. any quotation of three significant words or more copied from another text, whether in quotes in the text or not;
2. any opinion, whether quoted or not;
3. any statistics, data, percentages, numbers (usually not in quotation marks in the text);
4. any one-source, controversial, or unusual information whether quoted or not; and
5. any paraphrased material (not quoted).

MLA format follows the author-page method for in-text citation. This means that the author's last name and page numbers from which the quotation or paraphrase is taken must appear in the text, and a complete reference should appear on the works cited page. The author's name may appear in the sentence itself or in parentheses following the quotation or paraphrase, but the page numbers should always appear inside the parentheses, following the sentence.

The following are examples of different ways to cite the same information:

Romantic poetry is characterized by the "spontaneous overflow of powerful feelings" (Wordsworth 263).

Note: Standard format

Wordsworth stated that Romantic poetry was marked by a "spontaneous overflow of powerful feelings" (263).

Note: Author's name has been used to introduce the quotation; therefore, the in-text citation only needs to have the number of the page inside the parentheses.

Wordsworth extensively explored the role of emotion in the creative

process (263).

Note: Paraphrased with page number at end

These citations tell us that the information is located on page 263 in a work by Wordsworth. If readers want more information, they can turn to the Works Cited page under Wordsworth and find the following information:

Wordsworth, William. *Lyrical Ballads*. London: Oxford UP, 1967.

Examples of In-Text Citations

Author and Page:

(Brown 10). (Burns and Duncan 11).
(Edwards et al. 12).

Author Is Not Given:

Use the title or shortened version of the title:

(*Mandarin* 14). (“War” 15). (“The Right Thing” 22).

Two Titles Are Identical:

Include next item in the works-cited entry:

(“War,” *Compton’s Encyclopedia* 56). (“War,” *World Book* 92).

Information Given in Text:

When author’s name and the title are given in the text, the resulting parenthetical citation will be a page number: (20).

More Than One Book by the Same Author in Your Works Cited:

Enough information must be given either in the text or in the citation to distinguish it.

(Burns, *Infinity* 20).

If Burns is mentioned in the text: (*Infinity* 20).

If *Infinity* is mentioned in the text: (Burns 20).

If both book and author are mentioned in the text: (20).

Electronic Source Citation:

Note: The citation should match the first part of an entry on the Works Cited page.

STUDENT GUIDE TO AVOIDING PLAGIARISM:

What is Plagiarism?

Plagiarism is presenting someone else's words or ideas as your own. It is wrong. The following are *all* examples of plagiarism:

- Quoting or paraphrasing material without citing the source of that material is plagiarism. Sources may include websites, magazines, newspapers, textbooks, journals, TV and radio programs, movies and videos, photographs and drawings, charts and graphs, and any information or ideas that are not your own.
- Quoting a source without using quotation marks, even if you cite it, is plagiarism. Three significant words or more copied from any source need to have quotation marks around them and be documented in the text.
- Buying a paper online or downloading a paper from a free site is plagiarism.
- Copying or using work done by another student is plagiarism.
- Citing sources you didn't use is plagiarism.
- Turning in the same paper for more than one class without the permission of both teachers is plagiarism.

NOTE TAKING:

The best way to avoid plagiarism is to take careful notes. When taking notes, always do the following:

- First, read the entire text and summarize it in your own words. Then paraphrase important points and copy usable quotes. Three significant words or more need to be enclosed in quotation marks, whether or not they are actually quoted in the text.
- Carefully distinguish between material that is quoted, material that is paraphrased, material that is summarized, and your own words and ideas. Consider using different colored ink for each type of source or label the type of note taken, e.g., quotation, paraphrase, or summary.
- Include in your notes all the information you will need to cite your sources and follow the note taking as directed by the teacher.
- Copy all source information into your working bibliography using the MLA format.
- Print any Web pages you use. While online and looking at the site, write the URL and the date on the Web page if it isn't included on the printout, and record the source documentation needed for the MLA Works Cited page. Searching backwards to find the home page may be necessary.
- Save all your notes and printouts until you receive your final grade.

CITING SOURCES:

You must cite the source of every quotation, every paraphrased passage, and every summarized idea you use in a research paper.

Commonly known facts, such as dates, definitions, or common biographic data do not need to be cited. If you take specific, unusual, contradictory, or one-source facts directly from a specific reference source, such as an encyclopedia, you will need to cite the source. If you're not sure whether a source should be cited, include a citation, just in case.

Sources must be cited **BOTH** in the body of the paper as an in-text citation and on the Works Cited page. In the body of the paper, you must do the following:

- Copy quoted material exactly, enclose it in quotations marks, and name the author immediately before or after the quote. Use the same procedure for summarized or paraphrased material, but omit the quotation marks.
- Cite the source information (author and page) for the quotation or paraphrased or summarized information in parentheses within the text.
- List on a Works Cited page at the end of your paper the information for all the sources you have cited. These sources need to be alphabetized, appear in correct MLA form, and be double-spaced as shown on the Sample Works Cited page.

The Works Cited is a list of all the sources you used—both those you cited and those you used for research, but did not cite directly. The Works Cited page should follow the MLA format.

WRITING THE PAPER:

The following tips on the writing process also will help you avoid plagiarism.

- Read your notes carefully and make sure you understand the material before you begin to write.
- Write an outline and/or preliminary draft without looking at your notes. In your draft, leave spaces where you think you'll want to include quotes or supporting material.
- Use your own words as much as possible. No one expects you to write like an expert or a professional writer. You should, however, write like a serious, intelligent student.
- Cite all sources **AS** you write your rough draft. Trying to reconstruct your sources after the fact is extremely time consuming. Do it

correctly from the start, and you won't have to start from scratch when you think you're already finished.

- Read through your final draft and make sure all uncited ideas are your own.

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PLAGIARISM:

Plagiarism is the theft and “use of the ideas or writing of another as one’s own,” or the appropriation of “passages from another and use of them as one’s own” (*American Heritage Dictionary* 1001). Plagiarism also applies to students who allow others to copy their work.

Students are assigned writing assignments as a learning experience or as a method for them to demonstrate their understanding of their learning. Student written work is to be original. Plagiarism is not acceptable, and all participants are subject to consequences.

Careful documentation is required on all ideas or writing that students glean from their research. This involves the use of all printed text, including the Internet.

Consequences of Intentional Plagiarism:

- The paper(s) will receive a zero.
- This zero will affect the student’s quarter/term/semester grade at the same weight or worth as would the paper if it received a letter grade.
- Plagiarized papers cannot be made up.

Presenting another’s work as one’s own is a serious ethical violation; it is wrong. The penalty for first occurrence is loss of credit for the assignment. A second offense may result in a course grade of “F.” If you are in doubt about the proper use of another’s words or ideas in your writing, consult the teacher before submitting the paper.